



2018-19 Administrative Bulletin

X-19 1-18-19

HAPPY DR. MARTIN LUTHER KING JR. DAY – MONDAY, JANUARY 21ST!

Note: Due to predicted inclement weather we are requesting that school employees refrain from being on school property so that maintenance staff will be able to maintain parking lots. Thank you.

Marilyn Hissong, ext. 1001

1. FEBRUARY 1 MEMBERSHIP COUNT

The second membership count date is **February 1, 2019**. Although this is a required membership count for all public school corporations and charter schools, the data will **NOT** be used in the FY2019 State Tuition Support formula.

Marilyn Hissong, ext. 1001

2. WELCOME EACS NEW HISPANIC PARENT LIAISON

The English Language Department would like to welcome **Angelica Villa** to our TEAM! She will serve EACS as the new Hispanic Parent Liaison helping with all written translations and verbal interpretation needs for our Spanish speaking families. Her first day will be Tuesday, January 22nd. She can be reached at avilla@eacs.k12.in.us or at her extension 3173.

Please remember, it is vital that we use both our Burmese and Hispanic Liaisons when sending home communications to EACS families that cannot read English, or if you need any help making parent phone calls. Our Burmese Parent Liaison is Chit Chit Thinzar and she can be reached at cthinzar@eacs.k12.in.us or her extension 3174.

EACS is very fortunate to have about 1650 Language Minority students in which we serve nearly 900. Chit Chit and Angelica are happy to help in whatever ways possible with our EL families, in order to remain compliant with state and federal laws. Please don't ever hesitate to reach out to the EL office for any questions or concerns.

Jennifer Heffernan, ext. 3171

3. A MESSAGE FROM SAFETY ME! (MEL)

See **Enclosure #1** to read what Safety Me! regarding Net Incurred per calendar year.

Tina Grady, ext. 1009

4. TECHNOLOGY NEWSLETTER

See **Enclosure #2** to read the latest news in the technology world for all teachers and administrators! For questions or more details call the Help Desk, ext. 4357.

Keith Madsen, ext. 3125

5. ADULT LUNCH PRICE INCREASE

In correlation with the Food Service State Audit, it has been mandated by the state that adult lunch price must increase from \$3.00 to \$3.55. Pending board approval, this will be effective January 28, 2019.

Kirby Stahly, ext, 1005

6. NEW ADULT LUNCH OFFERINGS

Also on January 28th, 2019, food service will start offering pre-made salads to all staff. Order forms will be emailed to everyone. Staff must have a lunch account with EACS Food Service where money can be deposited to make purchases. More information to come!!

Kirby Stahly, ext, 1005

7. REMINDER: 2018 W-2

The W-2's have been mailed to your home address. If you have not received your W-2 by Friday, January 18th, please contact Nancy Vandell at nvandell@eacs.k12.in.us or extension 1014.

Note: The top reason for not receiving the W-2, is an incorrect address.

Kirby Stahly, ext. 1005

8. REMINDER: EMPLOYEES WITH INSURANCE

TODAY, (January 18th) is our first pay with your new medical, dental and vision deductions. Please check to be sure your deductions are correct. If you have any issues please contact Jennifer Rose at ext. 1025.

Kirby Stahly, ext. 1005

9. REMINDER: TAX PREPARATION HELP

See **Enclosure #3** for tax preparation sites for families with income under \$54,000.

Tamyra Kelly, ext. 1050

10. FRANCINE'S FRIENDS MOBILE MAMMOGRAPHY UNIT

It's returning to EACS! This is a wonderful and convenient service offered to EACS and to our community by Parkview Hospital and the Breast Diagnostic Center.

Parkview recommends women have an annual mammogram beginning at age 40. Women 35 and older, who are not experiencing any problems with their breasts, can get a screening mammogram on the coach.

All participants must have a family physician as the screening report is sent to the physician.



For participants that have insurance, their insurance company will be billed. For those that have EACS Group Health Insurance, Mammograms will be considered as a wellness benefit, covered at 100%. Please bring a photo ID and your insurance card.

NO ONE will be turned away for inability to pay. Francine's Friends has funding available and a donation toward the cost of the mammogram is welcome.

2019 screening schedule:

- January 22 (Thursday) – New Haven High School
- January 28 (Monday) – Paul Harding Junior High
- February 11 (Monday) – Cedarville
- February 15 (Friday) – Prince Chapman Academy
- March 7 (Thursday) – New Haven Middle School
- March 22 (Friday) – Leo Jr/Sr High School
- April 16 (Tuesday) – Woodlan Elementary
- May 3 (Friday) – Heritage K-12 Campus



Appointments may be scheduled in by calling (260) 266-8120.

Abby Koroncevicius, ext. 7008

11. CPR/AED TRAINING

Classes are offered free of charge twice a month through the end of the school year. January classes will be held in the Paul Harding area, February classes will be held in the New Haven area, April classes will be held in the Woodlan area and May classes will be held in the Paul Harding area. All classes will start at 4:15 pm, class size is limited and requires pre-registration. If you need this certification for your license renewal, email or call Abby Koroncevicius, Health Services Coordinator.

January, February, March, April & May 2019 Class Schedule:

January 29 (Tuesday PHJH)

February 12 (Tuesday NHPS)

February 28 (Thursday NHPS)

March 14 (Thursday HEHS)

March 26 (Tuesday HEHS)

April 15 (Monday WOHS)

April 29 (Monday WOHS)

May 9 (Thursday PHJH)

May 20 (Monday PHJH)

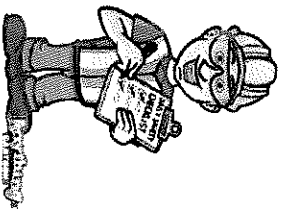
Certification is through the American Heart Association and lasts for two years. Any employee interested in, or needing certification renewal may also participate in this training.

Abby Koroncevicius, ext. 7008

DREAM IT. DO IT.

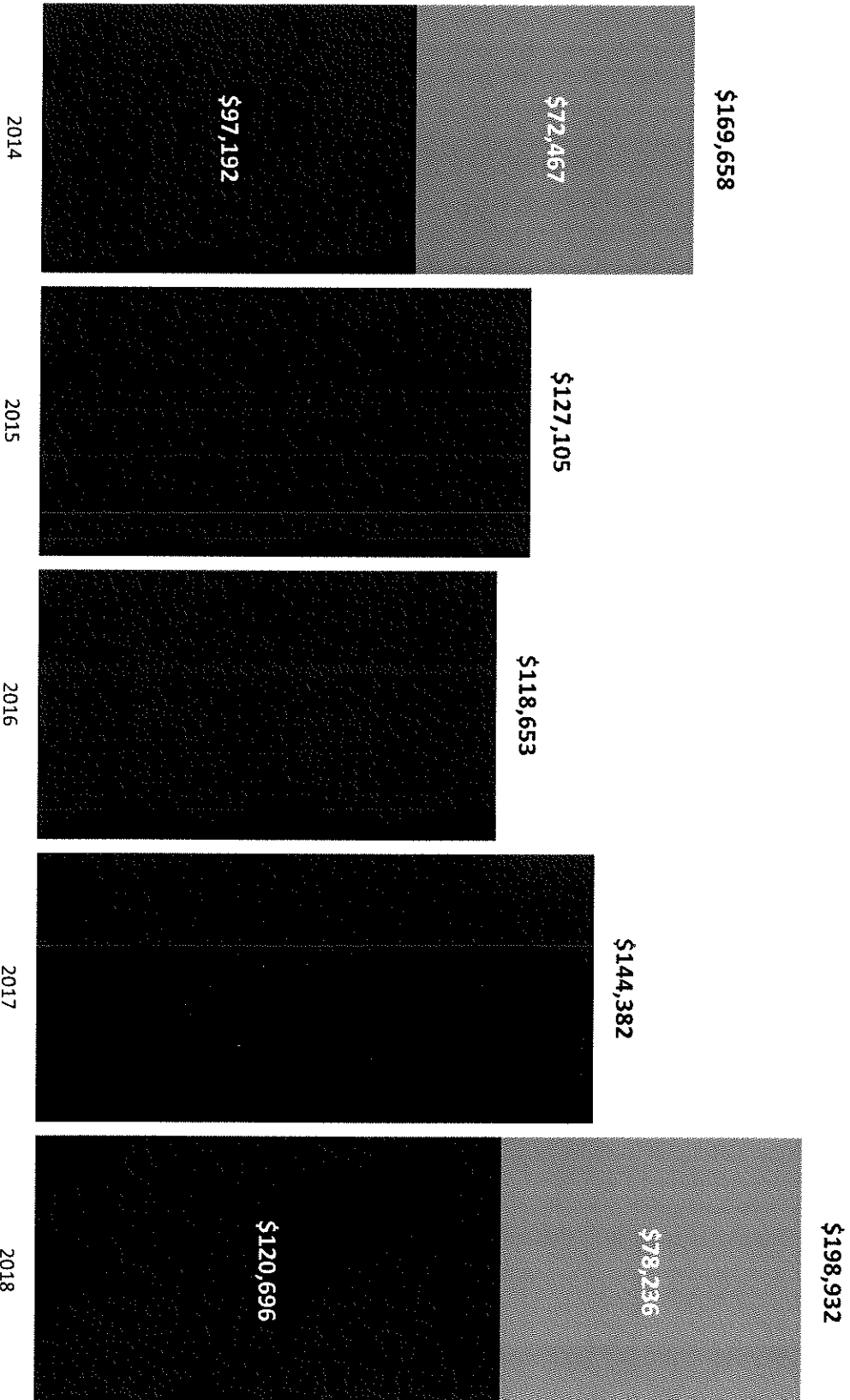


Net Incurred per Calendar Year
Including impact of large claims.



Safety Me!

- Large Claims
- Without Large Claims





EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

EACS Technology Newsletter January 17, 2019



1. **For teachers in grades K-12:** District expectations for the use of Canvas in the third quarter of the school year are to continue posting weekly lesson plans/newsletters in Calendar. In grades K-6, the district expectation is to create at least 2 school work assignments, and/or have 1 discussion in your course. In grades 7-12, the district expectation is to create 4 or more assignments and have discussions in courses. At all grade levels, the expectation is to place student resources, such as web links, YouTube clips, documents, etc., into Canvas Pages or Modules. If you have questions, please contact any Tech Coach.

2. **For all teachers:** Have you started using Britannica School yet? Britannica School is a safe, up-to-date, and age-appropriate information resource for Elementary, Middle, and High School students. Students can discover encyclopedia articles, multimedia content, primary sources, games, and other learning resources that support student research and reinforce curriculum standards. Britannica School can be accessed through the Student or Teacher Canvas App, and will automatically login the user to Britannica once in the Canvas App.



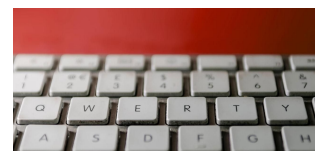
3. **For all teachers grade 3 through 12:** Creating assessments, assignments, and review activities can be simplified by using [Edulastic](#). Edulastic is a great website for preparing students for ISTEP and iLearn! They offer pre-made, technology enhanced testing questions that replicate standardized assessments. Edulastic also allows teachers to create their own questions or assignments that are completely customizable. Teachers can even search a specific Indiana Academic Standard and get questions associated with that standard. Edulastic also integrates with Google Classroom so your students can seamlessly be integrated into the program. If you have used Edulastic before, make sure to speak with your Tech Coach about the new features of the Enterprise accounts.

4. **For all teachers and administrators:** Do you know [Poll Everywhere](#)? Poll Everywhere transforms one-sided presentations into two-way conversations with the audience. It is a web-based response system that lets you embed interactive activities directly into your presentation. The audience can respond on the web or via SMS texting on their phones. Teachers and administrators are able to choose from a large variety of poll activities, including multiple choice, open response, live word clouds, clickable images, up- and down-voting for Q&A, and rank order.



5. **For all Art Teachers:** Have you visited Google's Arts & Culture site? If not, you can meet the people, visit the places and learn about the events that shaped our world. Students can discover art collections curated by experts from the most famous museums. It is also easy to find your favorite artworks, create your own collections, and share them with your class. One awesome feature is the ability to zoom into the details of your favorite pieces of art. Check out Vincent Van Gogh's [The Starry Night](#).

Fun technology fact: Most of us were taught that the man who invented the keyboard created the QWERTY design to slow typists down. The faster someone typed, the more often the typewriter jammed, so Christopher Scholes put common letters in hard-to-reach spots. According to a new story in The Smithsonian, the QWERTY keyboard was actually created based on the advice of telegraph operators. The first keyboards were being used by telegraph operators to translate morse code, and the keyboards were built for that.



FREE TAX HELP

JANUARY 26- APRIL 10, 2019 INCOME UNDER \$54,000

TAX PREPARATION SITES

Allen County – Walk-in Sites

St. Mary's Catholic Church

1101 S. Lafayette St., Fort Wayne, IN

Monday, Tuesday, Wednesday, 2 p.m. to 8 p.m.

(doors open at 1:30 p.m.)

Saturday, 9 a.m. to 1 p.m.

(doors open at 8:30 a.m.)

Closed March 6 for Ash Wednesday

American Red Cross

1212 California Rd., Fort Wayne, IN

Saturday, 9 a.m. to 1 p.m.

(doors open at 8:30 a.m.)

Outside Allen County – By Appointment Only

Appointments can be made

by calling 260.422.5625

DeKalb County Site

Catholic Charities – Auburn Office

Noble County Site

Kendallville Public Library

Steuben County Site

Steuben County United Way

Carnegie Public Library

What To Bring

MUST BRING A COPY OF 2017 FEDERAL TAX RETURN

Tax Return: Bring a copy of your previous tax return.

Health Insurance Information for Everyone in the Household:

*Bring Form 1095-A, 1095-B, or 1095-C. Proof of health insurance MUST be shown to avoid penalty.

Valid Picture ID: *If married and filing jointly both spouses must be present and both must bring picture ID.

Social Security or ITN cards and Birth Dates: Bring information for you, your spouse, and any dependents you are claiming.

Tax Forms: This includes W-2 forms, unemployment forms, and 1099 forms for ALL jobs held in 2018.

Correspondence with the IRS: Bring any letter or notice you have received from the IRS.

Bank Account Information: If choosing direct deposit, bring your savings and/or checking account routing numbers.

Rent Information: Landlord name, address, and amount of rent paid in 2018.

Homeowner Information: Bring information about home interest and property tax paid.

Child Care Information: If you pay for childcare, bring documentation listing provider name, address, tax ID#, and amount paid.

Tuition Information: If you, your spouse or a child attended college bring the Tuition Expense Settlement (1098T) and/or the Student Loan Interest Statement (1098E).

For more information, call 2-1-1 or 1.866.211.9966



AYUDA GRATUITA

PARA PREPARAR SUS IMPUESTOS

DE ENERO 26 AL 10 DE ABRIL DEL 2019 INGRESO MENOR DE \$54,000

CENTROS DONDE PUEDE RECIBIR AYUDA

Condado de Allen – sitios sin cita previa

St. Mary's Catholic Church (Iglesia Católica St. Mary's)

1101 S. Lafayette St., Fort Wayne, IN

Lunes, martes, miércoles de 2:00p.m. a 8:00 p.m.

(abierto a partir de la 1:30 p.m.)

Sábado de 9:00 a.m. a 1:00 p.m.

(abierto a partir de las 8:30 a.m.)

El día 6 de marzo estará cerrado por ser

Miércoles de Ceniza.

American Red Cross (Cruz Roja Americana)

1212 California Rd., Fort Wayne, IN

Sábado de 9:00 a.m. a 1:00 p.m.

(abierto a partir de las 8:30 a.m.)

En otros condados – con cita únicamente

Para pedir cita llame al 260.422.5625

Auburn

Catholic Charities (Caridades Católicas)

Kendallville

United Way del Condado de Noble

Angola

United Way del Condado de Stueben

¿Qué debe traer?

Información de seguro médico de todos los integrantes de la familia:

*Traer el formulario 1095-A, 1095 B, ó 1095 –C. Debe presentar prueba de seguro médico para evitar una multa

Identificación válida con foto: *Si está casado (a) y van a hacer una declaración conjunta, ambos deben estar presentes y deben traer identificación con foto.

Tarjetas de Seguro Social o ITN y las fechas de nacimiento: Traer su información, la de su esposo (a) y la de los dependientes a los cuales usted está reclamando.

Formulario de Impuestos: Incluye los siguientes formularios: W-2, desempleo, 1099 de todos los trabajos que usted tuvo durante el año 2018.

Correspondencia con el IRS (Servicio de Impuestos Internos): Traer cualquier tipo de carta o notificación que usted haya recibido del IRS.

Declaración de impuestos del año anterior: Traer copia de su declaración de impuestos del año anterior.

Información de su banco: Si elige depósito directo a su cuenta, traiga los números de su cuenta de ahorros y/ó números de ruta de su cuenta de cheques.

Información sobre el alquiler: Nombre del arrendador, dirección, y la cantidad de alquiler que pagó en el 2018.

Información si es propietario de vivienda: Traer información de los intereses en la casa y los impuestos sobre la propiedad que usted pagó.

Información del cuidado infantil: Si usted paga por el cuidado infantil, traer documentación con el nombre del centro, dirección, número de identificación de impuestos del proveedor y la cantidad que usted pagó.

Información de Matrículas de estudios: Si usted, su esposo (a) o un hijo están asistiendo a la universidad, traiga la declaración de pago de matrícula (1098T)y/ó la declaración de intereses de préstamos estudiantiles (1098E).

Para más información, llamar al 2-1-1 o al 1.866.211.9966

