



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

**EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES**

October 16, 2018 - 6:30 p.m.

**Administration Building – Board Room
1240 State Road 930 East
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on October 16, 2018.

Board members present:

Robert L. Nelson, Jr., President
Timothy E. Hines, Vice President
Christopher T. Baker, Secretary
Todd C. Buckmaster
Gayle C. Etzler
Paulette Nellems

Board members absent:

Terry Jo Lightfoot

EACS Administrators and Association Presidents also in attendance:

Mrs. Marilyn Hissong, Superintendent
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services
Ms. Deborah Watson, Assistant Superintendent of Secondary Education
Mrs. Tina Grady, Director of Human Resources
Mrs. Tamyra Kelly, Public Information Officer
Mrs. Michelle Clouser Penrod, Director of Development and Title I
Ms. Jennifer Heffernan, Director of Title III
Mr. Keith Madsen, Director of Technology
Mrs. Michelle Wenglikowski, Director of Student Services
Mr. Tim Wiegand, Executive Director of Alternative and Career and Technical Education
Mr. Patrick McCann, Principal, Prince Chapman Academy
Mrs. Diamond Robinson, Principal, Southwick Elementary School
Dr. Matt Widenhoefer, Principal, Heritage Jr./Sr. High School
Mrs. Andra Kosmoski, President, East Allen Educator's Association
Ms. Janet McEvoy, President, EACS Transportation Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Bob Nelson called the meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

Board Vice President Mr. Tim Hines led everyone in the Pledge of Allegiance.

1.3 Approval of Agenda

The agenda was approved as presented, with addendums to Consent Items 3.1 – Human Resources Report, and 3.2 - Financial Reports.

1.4 Recognitions

English Language Learner Certification Purdue University

The English Language Learning (ELL) Graduate Licensure Program provides Indiana teachers who hold an elementary or secondary instructional license issued by the State of Indiana, with the professional preparation to assist English Language Learners in developing their English language and academic skills in Kindergarten through Grade 12. EACS teachers completing this certification are:

From Southwick Elementary School - Cindy Grant and Lori Jenkins
From Prince Chapman Academy - Lyn Randall and Heather Schrock
District-Wide EL Teachers – Jillian DePew and Lora Van

Principals on hand: Mrs. Diamond Robinson, Principal, Southwick Elementary School, and Mr. Patrick McCann, Principal, Prince Chapman Academy.

National Merit Scholarship Semi-Finalist

Becoming a National Merit Finalist is competitive and requires a top score on the PSAT. Students must score above 1400 (out of 1520) to qualify. William Oberley, a senior at Heritage Jr./Sr. High School, has been named a National Merit Scholarship Semi-finalist. William is number one in his class, with a 4.38 GPA. He scored 1490 on the PSAT.

Heritage Jr./Sr. High School principal Dr. Matt Widenhoefer was on hand.

2.0 PUBLIC EXPRESSIONS – AGENDA AND NON-AGENDA ITEMS

None.

3.0 CONSENT ITEMS

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

- 3.1 Human Resources Report and Addendum**
- 3.2 Financial Reports and Addendum**
- 3.3 Meetings and Conferences**
- 3.4 Minutes – Regular Meeting – October 2, 2018**

Motion: That Consent Items 3.1 (and the Addendum), 3.2 (and the Addendum), and 3.3 be approved as presented.

Motion: Hines

Second: Etzler

Discussion: None.

Vote:

3.1-3.3 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

Motion: That Consent Item 3.4 be approved as presented.

Motion: Etzler

Second: Baker

Discussion: None.

Vote:

3.4 - Aye: Baker, Buckmaster, Etzler, Hines, Nelson; Abstained: Nellems (Motion carried 5-0-1)

4.0 ACTION ITEMS

18-1016-4.1 Application and Receipt of Funds for the Indiana Literacy Early Intervention Grant

18-1016-4.2 Resolution - Adopt 2019 Budgets, Appropriations and Tax Rates

18-1016-4.3 Resolution - 2019 Bus Replacement Plan

18-1016-4.4 Resolution - 2019 Capital Projects Plan

18-1016-4.5 Resolution - 2019 Budget (Line 2) - All Funds

18-1016-4.6 Resolution - Balance Accounts for 2018 General and Transportation Funds

18-1016-4.7 Resolution - Establishment of Education and Operations Funds

18-1016-4.8 Resolution - Transfer of General Fund Balance to Education Fund

18-1016-4.9 Resolution - Transfer of Capital Projects, Transportation, Bus Replacement, and Art Association Funds Balances to Operations Fund

18-1016-4.10 Resolution - Goals for Expenditure Categories

Motion: That Action Items 18-1016-4.1 through 18-1016-4.10 be approved as presented.

Motion: Nellems

Second: Hines

Discussion: None.

Vote:

4.1-4.10 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

DISCUSSION/ACTION ITEMS

18-1016-4.11 Application and Receipt of Funds for Summer 2019 eLearning Regional Professional Development Grant

Mr. Keith Madsen presented information to the Board.

Questions: Mr. Madsen answered the Board members' questions.

Motion: That Discussion/Action Item 18-1016-4.11 be approved as presented.

Motion: Buckmaster Second: Nellems

Discussion: None.

Vote:

4.11 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.12 Application and Receipt of Funds for the 2018-19SY Refugee Children School Impact (RCSIG) Grant

Ms. Jennifer Heffernan presented information to the Board.

Questions: Ms. Heffernan answered the Board members' questions.

Motion: That Discussion/Action Item 18-1016-4.12 be approved as presented.

Motion: Buckmaster Second: Etzler

Discussion: None.

Vote:

4.12 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.13 Cedarville Elementary School – Classroom Addition Project Change Order #1 – Closeout of Project

Mr. Kirby Stahly presented information to the Board.

Questions: Mr. Stahly answered Mr. Buckmaster's question.

Motion: That Discussion/Action Item 18-1016-4.13 be approved as presented.

Motion: Hines Second: Baker

Discussion: None.

Vote:

4.13 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.14 Revised Board Appendix H – Meet and Confer Timeline

After being tabled at the last meeting, Appendix H was reworked and brought back for Board approval. President Nelson presented information to the Board.

Motion: That Discussion/Action Item 18-1016-4.14 be approved as presented.

Motion: Nellems Second: Baker

Discussion: None.

Vote:

4.14 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.15 Revised Board Policy 1005 – Client-Centered Service

President Nelson presented information to the Board.

Motion: That Discussion/Action Item 18-1016-4.15 be approved as presented.

Motion: Nellems Second: Hines

Discussion: Mr. Baker commented on the need to ensure that when reviewing Board Policy, Board goals and objectives must be measureable.

Vote:

4.15 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.16 Revised Board Policy 3001 – Superintendent Job Description

President Nelson presented information to the Board.

Motion: That Discussion/Action Item 18-1016-4.16 be approved as presented.

Motion: Baker Second: Hines

Discussion: None.

Vote:

4.16 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.17 Revised Board Policy 3002 – Delegation to the Superintendent

President Nelson presented information to the Board.

Motion: That Discussion/Action Item 18-1016-4.17 be approved as presented.

Motion: Nellems Second: Hines

Discussion: None.

Vote:

4.17 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.18 Revised Board Policy 3003 – Philosophical Accountability of the Educational Staff

President Nelson presented information to the Board.

Motion: That Discussion/Action Item 18-1016-4.18 be approved as presented.

Motion: Nellems Second: Buckmaster

Discussion: None.

Vote:

4.18 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.19 Revised Board Policy 3004 – Monitoring Superintendent Performance

President Nelson presented information to the Board.

Motion: That Discussion/Action Item 18-1016-4.19 be approved as presented.

Motion: Nellems Second: Etzler

Discussion: None.

Vote:

4.19 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

18-1016-4.20 Revised Board Policy 3005 – Emergency Superintendent Succession

President Nelson presented information to the Board.

Motion: That Discussion/Action Item 18-1016-4.20 be approved as presented.

Motion: Buckmaster Second: Nellems

Discussion: None.

Vote:

4.20 - Aye: Baker, Buckmaster, Etzler, Hines, Nellems, Nelson (Motion carried 6-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 Assessments

5.2 Annual Report - ADM/Enrollment

5.3 Annual Report - Student Discipline

DISCUSSION ITEMS

5.4 High Ability Plan for 2018-19SY

Mrs. Carrie Shappell provided information to the Board.

5.5 Resolution Regarding the Bid for Purchase of Gasoline and Diesel Fuel

Mr. Kirby Stahly provided information to the Board.

5.6 401(a) Plan - Amendment

Mr. Kirby Stahly provided information to the Board.

5.7 403(b) Plan Restatement

Mr. Kirby Stahly provided information to the Board.

5.8 2019 Group Health Insurance: Rates/Contributions

Mr. Kirby Stahly and Mrs. Tina Grady provided information to the Board.

5.9 Direct Superintendent to Issue Notification of Possible Nonrenewal to Certain Administrators

Superintendent Hissong provided information to the Board.

5.10 School Resource Officer Agreement with Allen County for 2018-19SY

Ms. Deborah Watson provided information to the Board.

6.0 SUPERINTENDENT COMMENTS

A nice story featuring Southwick Elementary School's Balanced Child yoga class recently ran in the Journal Gazette. A story on the Leland Etzler family ran on WANE TV's Positively Fort Wayne.

Good luck to all of our bands and teams that are moving on to Sectionals this weekend.

Thank you to the Leo community as well as our other attendance areas for the outpouring of support given to Leo Jr./Sr. High School after the recent death of a LEHS student and the recuperation of others. It's nice to see people/clergy from around the district coming together to support Leo.

There will be a School Board lunch visit at Leo Elementary School on Tuesday, October 30th, from 11:00 a.m. – 12:20 p.m.

7.0 BOARD COMMENTS

<u>Name</u>	<u>Topic</u>
Mr. Tim Hines	Attended the annual Woodburn Christian Children’s Home auction on Saturday where there was great support!
Mrs. Gayle Etzler	Thank you to Mrs. Kelly for arranging the Positively Fort Wayne story.
Mr. Bob Nelson	Nice job on Mr. Studebaker’s Retirement Reception; The next Board meeting is 11/13 and will be held at PHJH/EAU at 11:30 a.m.

8.0 ADJOURNMENT

There being no further business to discuss, Mrs. Nellems moved that the meeting be adjourned. The meeting ended at 7:15 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next meeting of the Board of School Trustees is scheduled for Tuesday, November 13, 2018 at 11:30 a.m. This meeting will be held at Paul Harding Junior High School/East Allen University, located at 6501 Wayne Trace, Fort Wayne, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on November 13, 2018.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

President

Secretary