



**DREAM IT. DO IT.**

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**September 4, 2018 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on September 4, 2018.

**Board members present:**

Timothy E. Hines, Vice President  
Christopher T. Baker, Secretary  
Todd C. Buckmaster  
Terry Jo Lightfoot  
Paulette Nellems

**Board members absent:**

Gayle C. Etzler  
Robert L. Nelson, Jr., President

**EACS Administrators and Association Presidents also in attendance:**

Mrs. Marilyn Hissong, Superintendent  
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education  
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services  
Ms. Deborah Watson, Assistant Superintendent of Secondary Education  
Mrs. Connie Brown, Director of Special Services  
Mrs. Rose Fritzingler, Director of Development and Title I  
Mrs. Tina Grady, Director of Human Resources  
Mrs. Tamyra Kelly, Public Information Officer  
Ms. Jennifer Heffernan, Director of Title III  
Mr. Keith Madsen, Director of Technology  
Mrs. Michelle Wenglikowski, Director of Student Services  
Mr. Tim Wiegand, Executive Director of Alternative and Career and Technical Education  
Mr. Denny Kern, Principal, Woodlan Jr./Sr. High School  
Dr. Matt Widenhoefer, Principal, Heritage Jr./Sr. High School  
Mrs. Andra Kosmoski, President, East Allen Educator's Association

**1.0 ROUTINE ITEMS**

**1.1 Call to Order**

Vice President Tim Hines called the meeting to order at 6:30 p.m.

**1.2 Pledge of Allegiance**

Board member Terry Jo Lightfoot led everyone in the Pledge of Allegiance.

Secretary Baker asked that we observe a moment of silence for former board member and longtime EACS educator and coach, Mr. Leland Etzler, who passed away on Sunday, September 2.

### **1.3 Approval of Agenda**

The agenda was approved as presented, with an addendum to Consent Item 3.1 – Human Resources Report.

### **1.4 Recognitions**

The Indiana High School Coaches Association annually recognize high school student athletes that have excelled in the classroom, in addition to their performance in a spring sport. The criteria to be an Academic All-State student athlete are 1) Must be a junior or senior; 2) Must be listed on the team's sectional roster; and 3) Must have at least a 10.5 GPA or higher on a 12.0 scale. The 2018 EACS Academic All-State spring sport athletes are:

#### Heritage Jr./Sr. High School

Kate Buuck - Softball, GPA 4.27, 5<sup>th</sup> in her class; Attending Indiana University  
Grace Castleman - Softball, GPA 4.27, 8<sup>th</sup> in her class; Attending Ball State University  
Jamie Slaughterbeck - Softball, GPA 4.32, 4<sup>th</sup> in her class; Attending Trine University  
Heritage Jr./Sr. High School's Principal, Dr. Matt Widenhoefer, was on hand to accept the recognition certificates.

#### New Haven High School

Hannah Bethay - Tennis, GPA 4.24, 4<sup>th</sup> in her class; Attending Indiana Wesleyan University  
Erica Miller - Tennis, GPA 4.35, Salutatorian of her class; Attending Purdue University (Fort Wayne)  
New Haven High School Principal is Mrs. Anna Murphy

#### Woodlan Jr./Sr. High School

Emma Baughman - Softball, GPA 4.3, 2<sup>nd</sup> in her class; Attending Brown University  
Veronica Hathaway - Softball, GPA 3.88; Attending Ave Maria University (Florida)  
Woodlan Jr./Sr. High School's Principal, Mr. Denny Kern, was on hand to accept the recognition certificates.

## **2.0 PUBLIC EXPRESSIONS – AGENDA AND NON-AGENDA ITEMS**

None.

### **PRESENTATION**

#### **2.1 Update on Technology Review**

Mrs. Knoblauch and Mr. Madsen shared results from the recent technology review done by Administrator Assistance. They outlined the top four priorities that the Technology Department will be working on. Board members' questions were answered.

## **3.0 CONSENT ITEMS**

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

- 3.1 Human Resources Report and Addendum
- 3.2 Financial Reports
- 3.3 Meetings and Conferences
- 3.4 Minutes – Regular Meeting – August 21, 2018

**Motion:** That Consent Items 3.1 through 3.4, and the Addendum, be approved as presented.

Motion: Baker                      Second: Nellems

**Discussion:** None.

**Vote:**

3.1 – 3.4 - Aye: Baker, Buckmaster, Hines, Lightfoot, Nellems, (Motion carried 5-0)

At this time Superintendent Hissong thanked Mrs. Rose Fritzinger, outgoing Director of Development and Title I, for her years of dedication and service to the district, and introduced her replacement - Mrs. Michelle Clouser Penrod.

**4.0 ACTION ITEMS**

**18-0904-4.1 Memorandum of Understanding with Brightpoint Headstart**

**18-0904-4.2 Revised Administrative Guideline 4122 – Teacher Appreciation Grant**

**Motion:** That Action Items 18-0904-4.1 and 18-0904-4.2 be approved as presented.

Motion: Buckmaster                      Second: Nellems

**Discussion:** None.

**Vote:**

4.1-4.2 - Aye: Baker, Buckmaster, Hines, Lightfoot, Nellems, (Motion carried 5-0)

**DISCUSSION/ACTION ITEMS**

**18-0904-4.3 Memorandum of Understanding between JAG-Indiana and East Allen County Schools (HEHS)**

**18-0904-4.4 Memorandum of Understanding between JAG-Indiana and East Allen County Schools (NHHS)**

Ms. Deborah Watson presented information to the Board.

**Questions:** Mrs. Nellems commented that she recently spoke to a young man who participated in this program, and he had stated how much this program prepared him for the working world after high school.

**Motion:** That Discussion/Action Items 18-0904-4.3 and 18-0904-4.4 be approved as presented.

Motion: Buckmaster                      Second: Nellems

**Discussion:** None.

**Vote:**

4.3-4.4 - Aye: Baker, Buckmaster, Hines, Lightfoot, Nellems, (Motion carried 5-0)

**18-0904-4.5 Contract with Northeast Literacy Council (St. John's)**

**18-0904-4.6 Contract with Northeast Literacy Council (St. Rose's)**

Mrs. Rose Fritzing presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Items 18-0904-4.5 and 18-0904-4.6 be approved as presented.

Motion: Baker

Second: Nellems

**Discussion:** None.

**Vote:**

4.5 - 4.6 - Aye: Baker, Buckmaster, Hines, Lightfoot, Nellems, (Motion carried 5-0)

**18-0904-4.7 Agreement with Better Lesson, Inc.**

Mrs. Rose Fritzing presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 18-0904-4.7 be approved as presented.

Motion: Nellems

Second: Lightfoot

**Discussion:** None.

**Vote:**

4.7 - Aye: Baker, Buckmaster, Hines, Lightfoot, Nellems, (Motion carried 5-0)

**18-0904-4.8 Group Health Insurance - Stop Loss/Aggregate Carrier**

Mr. Kirby Stahly and Mrs. Tina Grady presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 18-0904-4.8 be approved as presented.

Motion: Buckmaster

Second: Nellems

**Discussion:** None.

**Vote:**

4.8 - Aye: Baker, Buckmaster, Hines, Lightfoot, Nellems, (Motion carried 5-0)

**18-0904-4.9 Renewal of Claims Administrative Services with Employee Plans**

Mr. Kirby Stahly and Mrs. Tina Grady presented information to the Board.

**Questions:** Mr. Stahly answered Mrs. Lightfoot's questions. Mrs. Lightfoot stated that she will be voting no as she is not comfortable with the 3% increase.

**Motion:** That Discussion/Action Item 18-0904-4.9 be approved as presented.

Motion: Buckmaster Second: Baker

**Discussion:** None.

**Vote:**

4.9 - Aye: Baker, Buckmaster, Hines, Nellems; Against: Lightfoot (Motion carried 4-1)

**18-0904-4.10 Revised Board Policy 2004 – Board Members' Code of Conduct**

**18-0904-4.11 Revised Board Policy 2005 – Board Member Compensation**

Vice President Hines presented information to the Board on both Board Policies.

**Questions:** None.

**Motion:** That Discussion/Action Items 18-0904-4.10 and 18-0904-4.11 be approved as presented.

Motion: Baker Second: Nellems

**Discussion:** None.

**Vote:**

4.10 - 4.11 - Aye: Baker, Buckmaster, Hines, Lightfoot, Nellems, (Motion carried 5-0)

**5.0 INFORMATION/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 Quarterly Report - 3<sup>rd</sup> Quarter Grants and Allocations**

**DISCUSSION ITEMS**

**5.2 Memorandum of Understanding with Heartland Sings**

Mrs. Teresa Knoblauch provided information to the Board and answered Mrs. Lightfoot's question.

**6.0 SUPERINTENDENT COMMENTS**

A Data Room Visits schedule was given to the Board members.

The ISBA/IAPSS Fall Conference in Indianapolis is this Monday and Tuesday.

Recently EACS voluntarily participated in a state funded program to test our school's lead levels, with findings addressed and fixed. Tomorrow a letter will be sent home with each student regarding the testing.

The Grabill Days parade is this Saturday, September 8<sup>th</sup>.

Superintendent Hisson and Tim Wiegand will be visiting Area 30 and Area 31 Career Centers on Thursday, September 13<sup>th</sup>.

The official Count Date is Friday, September 14<sup>th</sup>.

A district-wide voter registration day will be held on Friday, September 7<sup>th</sup> at each of our high schools. The media will be at East Allen University that day to cover the event.

## **7.0 BOARD COMMENTS**

<b><u>Name</u></b>	<b><u>Topic</u></b>
Mrs. Terry Jo Lightfoot	Enjoyed the night out at the TinCaps game; Is looking forward to the ISBA Fall Conference next week.
Mrs. Paulette Nellems	Is excited about the extended day programs at Paul Harding Junior High School. It will serve both the students and community well.
Mr. Chris Baker	Extended his sympathies to the Etzler family – Leland will be sorely missed; Thanked Mrs. Grady for getting him information on CBD oil; Is looking forward to the ISBA Fall Conference next week.
Mr. Tim Hines	Extended his sympathies to the Etzler family and paid tribute to Leland who was a wonderful mentor to many students throughout the years he served EACS and a teacher, coach, guidance counselor and Board member.

## **8.0 ADJOURNMENT**

There being no further business to discuss, Mrs. Nellems moved that the meeting be adjourned. The meeting ended at 7:20 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

The next meeting of the Board of School Trustees is scheduled for Tuesday, September 18, 2018 at 6:30 p.m. This meeting will be held at the Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on September 18, 2018.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary