



EAST ALLEN COUNTY SCHOOLS

**DREAM IT. DO IT.**

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**July 10, 2018 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:36 p.m. on July 10, 2018.

**Board members present:**

Robert L. Nelson, Jr., President  
Timothy E. Hines, Vice President  
Christopher T. Baker, Secretary  
Todd C. Buckmaster  
Gayle C. Etzler  
Terry Jo Lightfoot  
Paulette Nellems

**Board members absent:**

None

**EACS Administrators and Association Presidents also in attendance:**

Mrs. Marilyn Hissong, Superintendent  
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services  
Mrs. Connie Brown, Director of Special Services  
Mrs. Rose Fritzingler, Director of Development and Title I  
Mrs. Tina Grady, Director of Human Resources  
Mrs. Tamyra Kelly, Public Information Officer  
Ms. Jennifer Heffernan, Director of Title III  
Mr. Keith Madsen, Director of Technology  
Mrs. Lisa York, Manager of Special Services

**1.0 ROUTINE ITEMS**

**1.1 Call to Order**

President Bob Nelson called the regular board meeting to order at 6:36 p.m. Mr. Nelson acknowledged former board member Stephen Terry in the audience.

**1.2 Pledge of Allegiance**

President Nelson led everyone in the Pledge of Allegiance.

**1.3 Approval of Agenda**

The agenda was approved as presented, with an addendum to Consent Item 3.1 – Human Resources Report.

## 1.4 Recognitions

Superintendent Hissong introduced Mrs. Lisa York, newly hired Manager of Special Services to the Board.

United Pastors of Fort Wayne is a group of local pastors who have come alongside to support Southwick Elementary School. During the 2017-18 school year these pastors donated winter coats and hats to Southwick students and supplied Walmart gift cards for the administrators and staff to purchase school supplies. These pastors also volunteered their time on a weekly basis to come in and encourage, mentor, and lunch with the students. Representing the United Pastors of Fort Wayne were Pastor Stephen Terry and Bishop Malcolm Howell.

## 2.0 PUBLIC EXPRESSIONS – AGENDA AND NON-AGENDA ITEMS

None.

### PRESENTATION

#### 2.1 Budget Changes/ESSA Requirements/Capital Assets/Bus Replacement

Mr. Stahly reviewed the budget changes, ESSA requirements, Capital Assets, and the Bus Replacement budget and provided information to the Board.

## 3.0 CONSENT ITEMS

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

#### 3.1 Human Resources Report and Addendum

#### 3.2 Financial Reports

#### 3.3 Meetings and Conferences

#### 3.4 Minutes – Executive Session – June 19, 2018

#### 3.5 Minutes – Regular Board Meeting – June 19, 2018

**Motion:** That Consent Items 3.1 through 3.5, and the Addendum, be approved as presented.

Motion: Baker

Second: Hines

**Discussion:** None.

### Vote:

3.1 – 3.5 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Against: Nellems (Motion carried 6-1)

## 4.0 ACTION ITEMS

#### 18-0710-4.1 Application and Receipt of Funds for Lilly Teacher Creativity Award(s)

#### 18-0710-4.2 Purchase of Infrastructure Equipment for All District Buildings

#### 18-0710-4.3 Resolution to Transfer Funds to Curricular Materials Rental Fund

**Motion:** That Action Items 18-0710-4.1 through 18-0710-4.3 be approved as presented.

Motion: Buckmaster                      Second: Etzler

**Discussion:** None.

**Vote:**

4.1-4.3 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**DISCUSSION/ACTION ITEMS**

**18-0710-4.4 Application and Receipt of Funds for Title III Allocation to Serve Limited English Proficient (LEP) Students Grant**

Ms. Jennifer Heffernan presented information to the Board.

**Questions:** Ms. Jennifer Heffernan answered Mr. Nelson's question.

**Motion:** That Discussion/Action Item 18-0710-4.4 be approved as presented.

Motion: Buckmaster                      Second: Hines

**Discussion:** None.

**Vote:**

4.4 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Abstained: Nellems (Motion carried 6-0-1)

**18-0710-4.5 Application and Receipt of Funds for Non-English Speaking Program (NESP) Grant**

Ms. Jennifer Heffernan presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 18-0710-4.5 be approved as presented.

Motion: Buckmaster                      Second: Lightfoot

**Discussion:** None.

**Vote:**

4.5 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Abstained: Nellems (Motion carried 6-0-1)

**18-0710-4.6 Agreement with GrapeSEED (Renewal Licenses)**

Ms. Jennifer Heffernan presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 18-0710-4.6 be approved as presented.

Motion: Etzler                                      Second: Lightfoot

**Discussion:** None.

**Vote:**

4.6 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Abstained: Nellems (Motion carried 6-0-1)

#### **18-0710-4.7 Agreement with GrapeSEED (New Licenses)**

Ms. Jennifer Heffernan presented information to the Board.

**Questions:** Ms. Heffernan answered Mr. Baker's question.

**Motion:** That Discussion/Action Item 18-0710-4.7 be approved as presented.

Motion: Lightfoot                      Second: Etzler

**Discussion:** Mrs. Lightfoot thinks this is a wonderful program.

**Vote:**

4.7 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Abstained: Nellems (Motion carried 6-0-1)

#### **18-0710-4.8 Agreement with Catapult Learning, LLC**

Mrs. Rose Fritzinger presented information to the Board.

**Questions:** Mrs. Fritzinger answered the board members' questions.

**Motion:** That Discussion/Action Item 18-0710-4.8 be approved as presented.

Motion: Buckmaster                      Second: Hines

**Discussion:** None.

**Vote:**

4.8 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

#### **18-0710-4.9 Revised Board Policy 1006 – Student Achievement**

President Nelson presented information to the Board.

**Motion:** That Discussion/Action Item 18-0710-4.9 be approved as presented.

Motion: Baker                              Second: Etzler

**Discussion:** Mrs. Lightfoot suggested that all of the listed points, except for number four, should be deleted from the policy.

**Amended Motion:** That Discussion/Action Item 18-0710-4.9 be tabled until the next meeting.

Motion: Baker                              Second: Hines

**Vote:**

4.9 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**18-0710-4.10 Revised Board Policy 1008 – Safe Environment**

President Nelson presented information to the Board.

**Motion:** That Discussion/Action Item 18-0710-4.10 be approved as presented.

Motion: Baker Second: Lightfoot

**Discussion:** None.

**Vote:**

4.10 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**18-0710-4.11 Revised Board Policy 1009 – Nondiscrimination**

President Nelson presented information to the Board.

**Motion:** That Discussion/Action Item 18-0710-4.11 be approved as presented.

Motion: Baker Second: Hines

**Discussion:** None.

**Vote:**

4.11 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**5.0 INFORMATION/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 Conflict of Interest Statements for the 2018-19SY**

**5.2 Grant/Allocation Log – 2<sup>nd</sup> Quarter 2018**

**5.3 Retention Report**

**5.4 Health Services Report for 2017-18SY**

**5.5 Revised Administrative Guideline 3130 – Budget – Corporation**

**5.6 Revised Administrative Guideline 5117 – School Choice**

**DISCUSSION ITEMS**

**5.7 Application and Receipt of Funds for Title II, Part A: Supporting Effective Instruction Grant**

Mrs. Rose Fritzinger provided information to the Board.

**5.8 Application and Receipt of Funds for Title IV Allocation Grant**

Mrs. Rose Fritzinger provided information to the Board and answered Mrs. Lightfoot's question.

**5.9 Agreement with Learning A-Z (Raz-Kids)**

Ms. Jennifer Heffernan provided information to the Board.

**5.10 Meet and Confer Management Proposals**

Mrs. Tina Grady provided information to the Board and answered the board members' questions.

**5.11 Contract with The League for the Blind and Disabled**

Mrs. Connie Brown provided information to the Board.

**5.12 Memorandum of Understanding with Goodwill Industries of Northeast Indiana**

Mrs. Connie Brown provided information to the Board.

**5.13 Memorandum of Understanding with Fort Wayne Dance Collective**

Mrs. Connie Brown provided information to the Board and answered Mrs. Lightfoot's question.

**5.14 Contract with Revolution Electronics**

Mr. Keith Madsen provided information to the Board and answered Mrs. Lightfoot's question.

**6.0 SUPERINTENDENT COMMENTS**

Former Prince Chapman Academy student and current Dallas Cowboy Rod Smith will be at PCA on Thursday, July 12 giving away free backpacks.

Summer School is finished.

Thank you to President Nelson for his comments on the turf fields in Sunday's Journal Gazette newspaper article. Thank you to Journal Gazette journalist Greg Jones for the nice article.

Central Office and Administrators are busy getting ready for next school year.

**7.0 BOARD COMMENTS**

<b><u>Name</u></b>	<b><u>Topic</u></b>
Mr. Tim Hines	Has pictures of a first official event on our turf fields (a marriage engagement)!
Mr. Chris Baker	Expressed his appreciation for our school health aides/nurses who do a fantastic job! Appreciates the Health Services Report – 12 health aides oversee 9,000+ students in our district.
Mr. Todd Buckmaster	The turf field at Heritage looks great!

Mr. Bob Nelson

After consensus a Special Board Meeting with an Executive Session to follow will be held on Thursday, July 19 at 6:30 p.m.; Reminded the Board to contact Marilyn with any questions they have on agenda items prior to the board meeting.

## **8.0 ADJOURNMENT**

There being no further business to discuss, Mrs. Nellems moved that the meeting be adjourned. The meeting ended at 8:48 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

A special board meeting of the Board of School Trustees is scheduled for Thursday, July 19, 2018 at 6:30 p.m. The next regular meeting of the Board of School Trustees is scheduled for Tuesday, August 7, 2018 at 6:30 p.m. Both meetings will be held at the Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on August 7, 2018.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

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President

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Secretary