



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

**EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES**

January 8, 2019 - 6:30 p.m.

**Administration Building – Board Room
1240 State Road 930 East
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on January 8, 2019.

Board members present:

Timothy E. Hines, President
Christopher T. Baker, Vice President
Todd C. Buckmaster, Secretary
Gayle C. Etzler
Terry Jo Lightfoot
Paulette Nellems
Robert L. Nelson, Jr.

Board members absent:

None.

EACS Administrators and Association Presidents also in attendance:

Mrs. Marilyn Hissong, Superintendent
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services
Ms. Deborah Watson, Assistant Superintendent of Secondary Education
Mrs. Michelle Clouser Penrod, Director of Development and Title I
Mrs. Tina Grady, Director of Human Resources
Mrs. Tamyra Kelly, Public Information Officer
Ms. Jennifer Heffernan, Director of Title III
Mr. Daniel Krleski, Director of Food Services
Mr. Keith Madsen, Director of Technology
Mrs. Michelle Wenglikowski, Director of Student Services
Mrs. Andra Kosmoski, President, East Allen Educator's Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Tim Hines called the meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

President Nelson led everyone in the Pledge of Allegiance.

1.3 Swearing in of Re-elected Board Members

Re-elected Board members Mrs. Gayle Etzler, Mr. Tim Hines, and Mrs. Paulette Nellems were sworn in by Notary Public Mrs. Julie Labie.

1.5 Approval of Agenda

The agenda for January 8, 2019 was approved as presented with an addendum to Consent Item 3.1 - Human Resources Report.

1.6 Review Board Code of Conduct

The Board's Code of Conduct was reviewed and will be retained as presented.

1.7 Committee Assignments

East Allen Educational Foundation – Mr. Chris Baker will remain on this committee.

East Allen Wellness Advisory Committee – Mrs. Terry Lightfoot will remain on this committee.

Transportation Appeal Committee – Mr. Tim Hines will remain on this committee.

1.8 Appointment of Treasurer and Deputy Treasurer

At the first meeting of the Board in January, the Board of School Trustees shall appoint a Treasurer and a Deputy Treasurer. According to state statutes, the Treasurer and Deputy Treasurer cannot be members of the Board of School Trustees. It is recommended that Mrs. Lois Goeglein be reappointed as Treasurer and Mrs. Shelly Buuck be reappointed as Deputy Treasurer. Both Mrs. Goeglein and Mrs. Buuck hold these positions at this time.

Motion: That Mrs. Lois Goeglein be reappointed as Treasurer and Mrs. Shelly Buuck be reappointed as Deputy Treasurer.

Motion: Nelson

Second: Etzler

Vote:

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

1.9 Delegation of Authority in the Absence of the Superintendent

In accordance with Board Policy 3005, the Board shall be notified annually of the Superintendent's designees and "...the Superintendent shall designate at least two Administrators to be familiar with Board and Superintendent issues, management styles, and Board policies."

In the absence of the Superintendent, Mr. Kirby Stahly, Assistant Superintendent of Administrative Services; Ms. Deborah Watson, Assistant Superintendent of Secondary Curriculum; and Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education are delegated authority to act in her place.

Motion: That in the absence of the Superintendent, Mr. Kirby Stahly, Assistant Superintendent of Administrative Services; Ms. Deborah Watson, Assistant Superintendent of Secondary Curriculum; and Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education are delegated authority to act in Superintendent Hissong's place.

Motion: Buckmaster

Second: Nellems

Vote:

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

1.10 Schedule of Board Meetings for 2019-20SY

Motion: That the schedule of board meetings for the 2019-20SY be approved as presented.

Motion: Baker

Second: Nelson

Vote:

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

None.

3.0 CONSENT ITEMS

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

3.1 Human Resources Report and Addendum

3.2 Financial Reports

3.3 Meetings and Conferences

3.4 Minutes – Regular Meeting - December 18, 2018

Motion: That Consent Items 3.1 through 3.4 be approved as presented.

Motion: Nellems

Second: Etzler

Discussion: None.

Vote:

3.1–3.4 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

4.0 ACTION ITEMS

Superintendent Hissong requested the Board's approval for the Action Items as presented as follows:

19-0108-4.1 Monthly Transfer From Education Fund to Operations Fund

19-0108-4.2 Interest Income Resolution

19-0108-4.3 Acceptance of Second Amended and Restated Agreement and Declaration of ESCRFT Trust

19-0108-4.4 Appoint EACS Trustee of ESCRFT Representative

Motion: That Action Items 19-0108-4.1 through 19-0108-4.4 be approved as presented.

Motion: Buckmaster

Second: Baker

Discussion: None.

Vote:

4.1-4.4 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

DISCUSSION/ACTION ITEMS

19-0108-4.5 PHJH/EAU Renovation Project - Change Order #1 - Closeout of Project

Mr. Stahly presented information to the Board.

Motion: Etzler

Second: Buckmaster

Discussion: None.

Vote:

4.5 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

19-0108-4.6 Woodlan Outbuilding Project - Change Order #1 - Closeout of Project

Mr. Stahly presented information to the Board.

Motion: Baker

Second: Buckmaster

Discussion: None.

Vote:

4.6 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

19-0108-4.7 Revised Board Policy 4007 - Communication and Counsel to the Board

Board member Mr. Nelson presented information to the Board.

Motion: Buckmaster

Second: Nellems

Discussion: None.

Vote:

4.7 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

19-0108-4.8 Revised Board Policy 4008 – Meet and Confer Superintendent Responsibilities/Expectations

Board member Mr. Nelson presented information to the Board.

Motion: Nellems

Second: Baker

Discussion: None.

Vote:

4.8 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

19-0108-4.9 Revised Board Policy 4009 – Learner Environment

Board member Mr. Nelson presented information to the Board.

Motion: Nellems

Second: Baker

Discussion: Mrs. Lightfoot will be voting no. She explained that although she agrees with the basics of this policy, she believes that the policy does not go deep enough in identifying measureable relationships and student achievement.

Vote:

4.9 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 New Administrative Guideline 6164 - Local Test Security Procedures

DISCUSSION ITEMS

5.2 Adult Lunch Price Increase Update

Mr. Dan Krleski provided information to the Board and answered the board members' questions.

5.3 Transfers of Residual Amounts in Closed Funds

Mr. Kirby Stahly provided information to the Board.

5.4 Memorandum of Understanding Between East Allen County Schools and Scherer Resources, Inc.

Mrs. Tina Grady, on behalf of Mrs. Connie Brown, provided information to the Board.

6.0 SUPERINTENDENT COMMENTS

Mrs. Hissong welcomed everyone back and a Happy New Year. There's lots of activities happening at our schools this time of year.

Representative Phil GiaQuinta will be visiting Prince Chapman Academy this Friday from 12:00-1:00 p.m.

Over Winter Break our Facebook page featured videos of some of our students telling what they like best about their school. It was popular, receiving lots of hits! Thank you to Ms. Cindy Fritz who did a great job with this project.

Congratulations to the Board Officers and the rest of the newly elected officers. Thank you to Mr. Nelson for his leadership.

7.0 BOARD COMMENTS

Name

Topic

Mrs. Gayle Etzler

It's good to be back in the scheme of things.

Mrs. Terry Lightfoot	Glad to back into the swing of things; suggested that the school calendars be revisited.
Mr. Paulette Nellems	Has been contacting her State Representative about the upcoming state budget to get more money for schools and teachers; excited about foster parent legislation as well.
Mr. Chris Baker	Congratulated the re-elected Board members; Stated he believes we have one of the best School Boards in the state; NHHS has two girls (sisters) who are heading to the state wrestling championships – good luck!
Mr. Bob Nelson	Mentioned he saw a former employee and updated the group on what that person is doing; Congratulated the new board officers; Thanked Mrs. Hissong for her leadership, stating she is doing one heck of a job!
Mr. Tim Hines	Thanked the Board for having confidence in him and giving him the opportunity to lead the Board stating that the Board has collectively accomplished some very good things for the district with more to come.

9.0 **ADJOURNMENT**

There being no further business to discuss, Mrs. Nellems moved to adjourn the meeting. The meeting ended at 7:13 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, January 22, 2019 at 11:30 a.m. This meeting will be held at Cedarville Elementary School, 12225 Hardisty Road, Fort Wayne, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on January 22, 2019.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

President

Secretary