



EAST ALLEN COUNTY SCHOOLS

**DREAM IT. DO IT.**

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**October 17, 2017 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on October 17, 2017.

Board members present:

Mr. Robert L. Nelson, Jr., President  
Mr. Timothy E. Hines, Vice President  
Mr. Christopher T. Baker, Secretary  
Mr. Todd C. Buckmaster  
Mrs. Gayle C. Etzler  
Mrs. Terry Jo Lightfoot  
Mrs. Paulette Nellems

Board members absent:

None.

EACS Administrators and Association Presidents also in attendance:

Mrs. Marilyn Hissong, Superintendent  
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education  
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services  
Ms. Deborah Watson, Assistant Superintendent of Secondary Education  
Mrs. Connie Brown, Director of Special Services  
Mrs. Rose Fritzingler, Director of Development and Title I  
Mrs. Tina Grady, Director of Human Resources  
Ms. Jennifer Heffernan, Director of Title III  
Mr. Dave Myers, Director of Transportation  
Mrs. Michelle Wenglikowski, Director of Student Services  
Mrs. Terri Lortie, President, EACS Custodial Association

## **1.0 ROUTINE ITEMS**

### **1.1 Call to Order**

President Bob Nelson called the regular meeting to order at 6:30 p.m.

### **1.2 Pledge of Allegiance**

Leo students Luke and Leah Shappell led everyone in the Pledge of Allegiance.

### **1.3 Approval of Agenda**

The agenda was approved as presented, with an addendum to Consent Item 3.1 – Human Resources Report.

### **1.4 Recognitions**

Leo Jr./Sr. High School teacher, Mr. Ben Shappell, has been chosen as the Greater Fort Wayne Business Weekly 2017 Science Teacher of the Year. Greater Fort Wayne Business Weekly will pay tribute to Mr. Shappell at an awards dinner tomorrow evening at the Allen County Memorial Coliseum Conference Center in Fort Wayne.

Ben currently teaches biomedical sciences and is a Project Lead the Way master teacher. His passion for science is evident every day in the classroom. Mr. Shappell has been teaching for 17 years; 14 years in East Allen County Schools.

## **2.0 PUBLIC EXPRESSIONS – AGENDA AND NON-AGENDA ITEMS**

None.

## **3.0 CONSENT ITEMS**

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

- 3.1 Human Resources Report and Addendum**
- 3.2 Financial Reports**
- 3.3 Meetings and Conferences**
- 3.4 Minutes – Executive Session – October 3, 2017**
- 3.5 Minutes – Regular Meeting – October 3, 2017**
- 3.6 Minutes – Executive Session – October 9, 2017**

**Motion:** That Consent Items 3.1 through 3.6, and the addendum, be approved as presented.

Motion: Etzler

Second: Nellems

**Discussion:** None.

### **Vote:**

3.1-3.6 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

## **4.0 ACTION ITEMS**

**17-1017-4.1 Application and Receipt of Funds for High Ability/Gifted Talented Grant**

**17-1017-4.2 Addendum to Safe Haven Grant Agreement**

**17-1017-4.3 School Resource Officer Agreement with Allen County for 2017-18SY**

**17-1017-4.4 Revised Administrative Guideline 2170.05 – Administrator Salary Groups**

**17-1017-4.5 Revised Administrative Guideline 4140.26 - Reimbursement for School Corporation Related Travel/Mileage**

**17-1017-4.6 Extend Listing Agreement for Former Hoagland Elementary School**

**17-1017-4.7 Approval of 2018 Budget**

- A. **Resolution to Adopt 2018 Budgets**
- B. **Resolution - 2018 Budget (Line 2) – All Funds**
- C. **Resolution for Tax Neutrality**
- D. **Resolution for Appropriations and Tax Rates**

**17-1017-4.8 Resolution - Balancing Accounts for 2017 General and Transportation Funds**

**17-1017-4.9 Resolution - Goals for Expenditure Categories**

**17-1017-4.10 2018 Bus Replacement Plan**

**17-1017-4.11 2018 Capital Projects Plan**

**Motion:** That Action Items 17-1017-4.1 through 17-1017-4.11 be approved as presented.

Motion: Hines                      Second: Nellems

**Discussion:** None.

**Vote:**

4.1 – 4.11 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**DISCUSSION/ACTION ITEMS**

**17-1017-4.12 Application and Receipt of Funds for the SY2017-18 Refugee Children School Impact (RCSIG) Grant**

Mrs. Jennifer Heffernan presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 17-1017-4.12 be approved as presented.

Motion: Buckmaster                      Second: Etzler

**Discussion:** None.

**Vote:**

4.12 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**17-1017-4.13 Application and Receipt of Funds for Summer eLearning Regional Professional Development Grant**

Mr. Keith Madsen presented information to the Board.

**Questions:** Mr. Madsen answered Mr. Nelson's question.

**Motion:** That Discussion/Action Item 17-1017-4.13 be approved as presented.

Motion: Buckmaster Second: Hines

**Discussion:** None.

**Vote:**

4.13 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**17-1017-4.14 Southwick Elementary School Cafeteria Abatement Change Order #1 – Closeout of Project**

Mr. Kirby Stahly presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 17-1017-4.14 be approved as presented.

Motion: Baker Second: Buckmaster

**Discussion:** None.

**Vote:**

4.14 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**5.0 INFORMATION/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 Annual Report - ADM/Enrollment**

**5.2 Annual Report - Student Discipline**

**5.3 Quarterly Report - 3<sup>rd</sup> Quarter Grants and Allocations**

**DISCUSSION ITEMS**

**5.4 Resolution Regarding the Bid for Purchase of Gasoline and Diesel Fuel**

Mr. Kirby Stahly provided information to the Board and answered Mr. Hines' questions.

**5.5 High Ability Plan for SY17/18**

Mrs. Carrie Shappell provided information to the Board and answered the Board members' questions.

**5.6 Revised Administrative Guideline 5153.3 – Investigation and Questioning of Students**

Mrs. Michelle Wenglikowski provided information to the Board.

**6.0 SUPERINTENDENT COMMENTS**

Please let Mrs. Hissong know if you are interested in attending the Fort Wayne Urban League Gala on November 11<sup>th</sup> at the Grand Wayne Center.

Fall Break was this past weekend.

With cold weather coming soon, it's time to remind our students to dress accordingly.

Good luck to our football teams this coming weekend.

**7.0 BOARD COMMENTS**

<b><u>Name</u></b>	<b><u>Topic</u></b>
Mr. Todd Buckmaster	Kudos to the Heritage FFA for spending time at the nursing home.
Mr. Bob Nelson	Don't forget to follow EACS' Facebook page and "like" things. Is happy to see more and more postings and followers.

**8.0 ADJOURNMENT**

There being no further business to discuss, Mr. Buckmaster moved to adjourn the meeting. The meeting ended at 7:05 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

A Work Session of the Board of School Trustees will be held on Friday, October 20, 2017 at 12 noon. The next regular meeting of the Board of School Trustees is scheduled for Tuesday, November 7, 2017 at 6:30 p.m. These meetings will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on November 7, 2017.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary