



EAST ALLEN COUNTY SCHOOLS

**DREAM IT. DO IT.**

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**July 11, 2017 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on July 11, 2017.

Board members present:

Mr. Robert L. Nelson, Jr., President  
Mr. Timothy E. Hines, Vice President  
Mr. Christopher T. Baker, Secretary  
Mr. Todd C. Buckmaster  
Mrs. Gayle C. Etzler  
Mrs. Terry Jo Lightfoot  
Mrs. Paulette Nellems

Board members absent:

None.

EACS Administrators and Association Presidents also in attendance:

Mrs. Marilyn Hissong, Acting Superintendent  
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services  
Mrs. Connie Brown, Director of Special Services  
Mrs. Rose Fritzingler, Director of Development and Title I  
Mrs. Tina Grady, Director of Human Resources  
Mrs. Tamyra Kelly, Public Information Officer  
Mrs. Teresa Knoblauch, Director of Title III  
Mr. Keith Madsen, Director of Technology  
Mrs. Michelle Wenglikowski, Director of Student Services  
Dr. Neal Brown III, Principal, Leo Jr./Sr. High School  
Ms. Janet McEvoy, President, EACS Transportation Association

## **1.0 ROUTINE ITEMS**

### **1.1 Call to Order**

President Bob Nelson called the meeting to order at 6:30 p.m.

### **1.2 Pledge of Allegiance**

Rev. Stephen Terry, Pastor and former EACS Board member, led everyone in the Pledge of Allegiance.

### 1.3 Approval of Agenda

The agenda was approved as presented, with addendums to Consent Item 3.1 – Human Resources Report, and Discussion/Action Items 17-0711-4.6 – Sale of Used iPads, and 17-0711-4.7 – Award Bid – New Haven High School Renovation and Addition.

### 1.4 Recognitions

#### - Leo Jr./Sr. High School Band and Choir

The Leo Jr./Sr. High School Choir was again recognized as a recipient of the Indiana State School Music Association (ISSMA) All-Music Award for the 2016-2017SY. ISSMA presented LEHS's music department with another special banner to display in recognition of this outstanding achievement. LEHS choir members present tonight are Kelsey Erickson, Bella Hadley, Evan Snauffer, Cassandra Stith, and Cassidy Strickler. Leo's choir director is Mrs. Kim MacDonald. LEHS band members present tonight are Alex Henry, Marissa Myers, and Landon Thompson. Leo's band director is Mr. Robert Myers. Dr. Neal Brown III is principal.

#### - LEHS's Softball Batting Record Holder

Leo High School senior and softball team member Alexa Allen was recently recognized at the State level for her accomplishments in softball:

- Played 3<sup>rd</sup> base/outfield.
- All-state in 2014, 2015, 2016
- Made Maxpreps underclassmen All American team 2014
- Ranked as #2 outfielder in the country for Maxpreps class of 2017
- Ranked 1<sup>st</sup> in IHSAA history for hits in a career with 229
- Ranked 1<sup>st</sup> in IHSAA history for hits in a season with 76
- Ranks 2<sup>nd</sup> in IHSAA history for longest streak of 35 games
- Ranked 5<sup>th</sup> in LEHS history for most doubles in a career with 42
- Ranked 10<sup>th</sup> in LEHS history for runs scored in a career with 153
- Ranked 11<sup>th</sup> in LEHS history for most RBI's in a season with 51
- First Team All-Area
- First Team All-Conference all 4 years
- Academic All State finalist
- 4 year varsity soccer player

Her coach is Mr. Ben Shappell and principal is Dr. Neal Brown III.

## 2.0 PUBLIC EXPRESSIONS – AGENDA AND NON-AGENDA ITEMS

### Name

Rev. Stephen Terry

### Topic

Leadership of the District

### PRESENTATION

2.1 CPF/Bus Replacement Budget

Mr. Stahly reviewed the CPF/Bus Replacement Budget and provided information to the Board.



## **DISCUSSION/ACTION ITEMS**

### **17-0711-4.5 Application and Receipt of Funds for Secured School Safety Grant**

Mrs. Rose Fritzing and Mrs. Michelle Wenglikowski presented information to the Board.

**Questions:** None.

**Motion:** That Discussion/Action Item 17-0711-4.5 be approved as presented.

Motion: Buckmaster                      Second: Etzler

**Discussion:** None.

#### **Vote:**

4.5 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

### **17-0711-4.6 Sale of Used iPads and Addendum**

Mr. Stahly presented information to the Board and answered Mr. Buckmaster's question.

**Motion:** That Discussion/Action Item 17-0711-4.6 be approved as presented.

Motion: Baker                              Second: Hines

**Discussion:** None.

#### **Vote:**

4.6 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Against: Nellems, (Motion carried 6-1)

### **17-0711-4.7 Award Bid - New Haven High School Renovation and Addition and Addendum**

Mr. Stahly presented information to the Board and answered the Board Members' questions.

**Motion:** That Discussion/Action Item 17-0711-4.7 be approved as presented.

Motion: Buckmaster                      Second: Etzler

**Discussion:** None.

#### **Vote:**

4.7 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Against: Nellems, (Motion carried 6-1)

## **5.0 INFORMATION/DISCUSSION ITEMS**

### **INFORMATION ITEMS**

#### **5.1 Conflict of Interest Statements for the 2017-18SY**

**5.2 Grant/Allocation Log – 2<sup>nd</sup> Quarter 2017**

**5.3 EACS Staff Technology Handbook for 2017-18SY**

**5.4 EACS Student Technology Handbook for 2017-18SY**

**5.5 End of Year iPad Lost/Stolen/Damage Report 2016-17SY**

**5.6 Retention Report**

**5.7 Health Services Report for 2016-17SY**

**DISCUSSION ITEMS**

**5.8 Application and Receipt of Funds for Title III Allocation to Serve Limited English Proficient (LEP) Students Grant**

Mrs. Teresa Knoblauch provided information to the Board.

**5.9 Application and Receipt of Funds for Non-English Speaking Program (NESP) Grant**

Mrs. Teresa Knoblauch provided information to the Board.

**5.10 Application and Receipt of Funds for Title II, Part A: Supporting Effective Instruction Grant**

Mrs. Rose Fritzingler provided information to the Board.

**5.11 Application and Receipt of Funds for Lilly Teacher Creativity Award(s)**

Mrs. Teresa Knoblauch provided information to the Board.

**5.12 New Administrative Guideline 3620 - Title I Comparability**

Mrs. Teresa Knoblauch provided information to the Board.

**5.13 Revised Administrative Guideline 4213 - Academic Support Personnel**

Mrs. Tina Grady provided information to the Board and answered the Board members' questions.

**5.14 Revised Administrative Guideline 6161.1 – Adoption of Textbooks**

Mrs. Marilyn Hissong provided information to the Board.

**5.15 Meet and Confer Management Proposals**

Mrs. Tina Grady provided information to the Board and answered the Board members' questions. The Secretaries group had asked for a 15% cost of living increase. Mrs. Nellems asked what management's proposal percentage for that group is. Mr. Stahly will get that information to the Board.

### **5.16 Contract with Brandon Schweyer**

Mr. Keith Madsen provided information to the Board.

### **5.17 Memorandum of Understanding with Goodwill Industries of Northeast Indiana, Pathfinders, and Vocational Rehabilitation**

Mrs. Connie Brown provided information to the Board.

### **5.18 Contract with Jennifer England**

Mrs. Connie Brown provided information to the Board.

### **5.19 Contract with League for the Blind and Disabled**

Mrs. Connie Brown provided information to the Board.

### **5.20 Clerk of the Works Agreement with Construction Solutions of Indiana**

Mr. Kirby Stahly provided information to the Board.

## **6.0 SUPERINTENDENT COMMENTS**

None.

## **7.0 PRESENTATION ON CONSTRUCTION PROJECTS**

### **Barton-Coe-Vilamaa**

Ben McHugh with Barton-Coe-Vilamaa updated the Board on the status of the Cedarville Elementary, Southwick Elementary, and the former New Haven Elementary School (Administration Consolidation).

Former New Haven Elementary School (Administration Consolidation) – The data center’s move to the building went smoothly and everything is back up and running. The team worked very hard to get this coordinated. There has been a delay in the installation of the elevator. The renovations to the classrooms on the upper level are near completion. The next progress meeting is this Tuesday.

Southwick Elementary School – The cafeteria abatement went smoothly and timely. The new ceiling and bulkheads are going in. The fireproofing on the ceiling was delayed but shouldn’t affect the overall completion of the project. The bids for renovations/additions at Southwick as well as Cedarville Elementary’s addition will be advertised for contractors to bid on tomorrow.

Cedarville Elementary School – Their secure entry is wrapping up soon. Showed the general site plan and exterior elevations.

Mr. McHugh answered the Board members’ questions.

**8.0 BOARD COMMENTS**

**Name**

**Topic**

Mr. Chris Baker

Mentioned several recent newspaper articles – nice coverage of WOHS’s band marching in Washington DC, and NHHS’s Sean Ferguson being selected to pitch in the North South game; There was also an article about public schools being more effective than charter schools; Thank you to Tamyra Kelly, Nena Klotz and Karen Best on Dr. Folks’ retirement reception. It was well organized and well attended; Expressed concerned about the high iPad damage numbers in certain grades; Kudos to our school nurses; Thank you to Parkview for providing epi-pens to our schools.

Mr. Bob Nelson

Thanked everyone for their calls, e-mails, prayers and patience.

**8.0 ADJOURNMENT**

There being no further business to discuss, Mrs. Nellems moved to adjourn the meeting. Mr. Hines seconded the motion and it was unanimously approved. The meeting ended at 8:53 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

A Special Board meeting of the Board of School Trustees is scheduled for Tuesday, July 25, 2017 at 6:30 p.m. The next regular meeting of the Board of School Trustees is scheduled for Tuesday, August 1, 2017 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on August 1, 2017.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary