



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

**EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES**

April 11, 2017 - 6:30 p.m.

**Administration Building – Board Room
1240 State Road 930 East
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:32 p.m. on April 11, 2017.

Board members present:

Mr. Robert L. Nelson, Jr., President
Mr. Timothy E. Hines, Vice President
Mr. Christopher T. Baker, Secretary
Mr. Todd C. Buckmaster
Mrs. Gayle C. Etzler
Mrs. Terry Jo Lightfoot
Mrs. Paulette Nellems

Board members absent:
None.

EACS Administrators and Association Presidents also in attendance:

Dr. Kenneth H. Folks, Superintendent
Mrs. Marilyn Hissong, Assistant Superintendent of Elementary Education
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services
Ms. Deborah Watson, Assistant Superintendent of Secondary Education
Mrs. Connie Brown, Director of Special Services
Mrs. Rose Fritzing, Director of Development and Title I
Mrs. Tina Grady, Director of Human Resources
Mrs. Tamyra Kelly, Public Information Officer
Mr. Keith Madsen, Director of Technology
Mr. Doug Roemer, Director of Facilities
Mrs. Alicia Gatewood, Principal, New Haven Intermediate School
Mr. Doug Hicks, Principal, East Allen University
Mr. Chad Houser, Principal, New Haven Middle School
Mr. Ron Kammeyer, Principal, Woodlan Jr./Sr. High School
Mrs. Anna Murphy, Principal, New Haven High School
Mr. Jody Smith, Assistant Principal, Leo Jr./Sr. High School
Mr. Andrew Wagner, Athletic Director, New Haven High School
Mr. Mark Nash, President, East Allen Educator's Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Bob Nelson called the meeting to order at 6:32 p.m. He asked for a moment of silence in remembrance of Mr. John Hilger, and his family. Mr. Hilger was a current member of the Northwest Allen County Schools Board. Recently Mr. Hilger passed away suddenly.

1.2 Pledge of Allegiance

EACS' Assistant Superintendent of Elementary Education, Mrs. Marilyn Hissong, led everyone in the Pledge of Allegiance.

1.3 Approval of Agenda

The agenda was approved as presented, with addendums to Consent Item 3.1 – Human Resources Report, Consent Item 3.3 – Meetings and Conferences, and Discussion Item 5.3 – Revised Administrative Guideline 3419 – Pest Control. Dr. Folks also asked to flip Discussion/Action Items 17-0411-4.4 and 17-0411-4.5 so that the textbook adoption is voted on prior to the book fees.

1.4 Recognitions

Woodlan High School Show Choir

This school year the Woodlan High School Warrior Ambition Show Choir had a great year, placing at all of the show choir Invationals they competed in:

- Bellmont High School Invitational – 3rd Runner Up
- Homestead High School Invitational - Best Band award
- Northrop High School Invitational – 2nd Runner Up
- Huntington North High School Invitational - Grand Champions and Best Band awards in the Small School Division

Members present to represent the Show Choir: Ethan Brandenburg, Brock Burkholder, Rochelle Faull, Sam Lonsbury; Mr. Kyle Romine, Show Choir Director; and Mr. Ron Kammeyer, Principal.

Barnes & Noble Essay Winners

Barnes & Noble held a national teacher appreciation “My Favorite Teacher” essay contest. Students could write an essay, poem, or thank-you letter (500 words or less), sharing how a teacher has influenced their life and why they appreciate and admire them. Two Leo Jr./Sr. High School students were selected as local winners of the essay contest - Emily Ibholm - 1st place essay winner, and Olivia Taylor was the runner-up. They both wrote about their teacher Mrs. Amanda Hess, biology teacher at Leo Jr./ Sr. High School! Emily read her winning essay, and Mrs. Hess was recognized as well.

2.0 PUBLIC EXPRESSIONS – AGENDA AND NON-AGENDA ITEMS

Name

Stephen Terry

Topic

Thanked the Board for the opportunity to do his MBA research project on EACS.

PRESENTATION

2.1 NIET Training: Jen Oliver, Mandy Lichty, and Doug Hicks

NIET Senior Program Specialist Jen Oliver, along with EACS Instructional Coach Mandy Lichty, and Principal Doug Hicks, presented information on the NIET Training that EACS utilizes to advance educator effectiveness which is the most important factor for student success.

3.0 CONSENT ITEMS

Superintendent Folks requested the Board's approval for the Consent Items as presented as follows:

- 3.1 Human Resources Report and Addendum**
- 3.2 Financial Reports and Addendum**
- 3.3 Meetings and Conferences**
- 3.4 Minutes – Regular Meeting – March 21, 2017**

Dr. Folks read a letter announcing his retirement effective at the end of this current school year – June 30, 2017. Following this, President Nelson also read a letter thanking Dr. Folks for his service and outlining the next steps in the search for Dr. Folks' replacement.

Motion: That Consent Items 3.1 through 3.4, and the addendum, be approved as presented.

Motion: Hines Second: Nellems

Discussion: None.

Vote:

- 3.1 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)
- 3.2 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)
- 3.3 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)
- 3.4 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

4.0 ACTION ITEMS

17-0411-4.1 Application and Receipt of Funds for KidsFit Program Grant

Motion: That the Action Item 17-0411-4.1 be approved as presented.

Motion: Nellems Second: Etzler

Discussion: None.

Vote:

- 4.1 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

DISCUSSION/ACTION ITEMS

17-0411-4.2 Awarding of Bids for Southwick Elementary School Cafeteria Project

Mr. Stahly presented information to the Board.

Questions: None.

Motion: Baker Second: Hines

Discussion: None.

Vote:

4.2 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

17-0411-4.3 Awarding of Bid for Administration Consolidation and Data Center Relocation

Mr. Stahly presented information to the Board.

Questions: None.

Motion: Buckmaster Second: Etzler

Discussion: None.

Vote:

4.3 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

17-0411-4.5 Textbook Adoption – Grades K-6 Science

Mrs. Hissong presented information to the Board.

Questions: None.

Motion: Baker Second: Lightfoot

Discussion: None.

Vote:

4.5 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

17-0411-4.4 Elementary Textbook and Course Fees for 2017-18SY

Mrs Hissong presented information to the Board.

Questions: None.

Motion: Hines Second: Baker

Discussion: None.

Vote:

4.4 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 Allocations/Grant Awards for EACS – First Quarter 2018

5.2 Summer School Plan

DISCUSSION ITEMS

5.3 Revised Administrative Guideline 3419 - Pest Control and Addendum

Mr. Kirby Stahly provided information to the Board and answered Mrs. Lightfoot's questions.

5.4 Revised Administrative Guideline 3548 – Student Fee Fund

Mr. Kirby Stahly provided information to the Board.

5.5 Revised Administrative Guideline 3549 – Lost and Damaged Books

Mr. Kirby Stahly provided information to the Board.

5.6 Revised Administrative Guideline 3700 – Extracurricular Accounts

Mr. Kirby Stahly provided information to the Board and answered the Board members' questions.

5.7 Revised Administrative Guideline 4121 – Substitute Personnel

Mr. Kirby Stahly provided information to the Board.

5.8 Revised Administrative Guideline 5118 – Tuition Transfer Students

Mr. Kirby Stahly provided information to the Board. The approval of this revised Guideline will result in the deletion of AG 5118.5.

5.9 Revised Administrative Guideline 6153 – Field Trips

Mr. Kirby Stahly provided information to the Board and answered Mrs. Lightfoot's questions.

5.10 Grant of Storm Water Easement to Affordable Self Storage LLC

Mr. Kirby Stahly provided information to the Board.

5.11 Amendments to EACS' Health and Welfare Plan - Eligibility, Effective Date and Termination

Mrs. Tina Grady provided information to the Board.

6.0 **SUPERINTENDENT COMMENTS**

Congratulations to New Haven Intermediate School principal, Mrs. Alicia Gatewood, for being the first EACS principal to graduate from the Indiana Principal Leadership Institute (IPLI). She has been invited to be a mentor in the program.

School Safety Training took place at IPFW today and tomorrow. EACS' Manager of Safety Mr. Jeff Studebaker is instrumental in hosting this training.

A School Board lunch visit will be held at Heritage Elementary School this Thursday.

The district is closed this Friday in observance of Good Friday.

The Autism Fair is Saturday, April 22 at Park Hill Learning Center from 10:00 AM to 2:00 PM.

The EACS Foundation Fundraiser will be held on Friday, May 5th. It will be an evening dinner/auction event at IPFW's International Ballroom. Former WNBA player/current basketball sports analyst Rebecca Lobo is the featured speaker. RSVP's are due by April 21st for this by-ticket-only event.

Dr. Folks shared that he had known John Hilger and he expressed his condolences to the Hilger family.

7.0 **BOARD COMMENTS**

Name

Mrs. Gayle Etzler

Topic

Is glad to be a part of this Board; Is sorry to see Dr. Folks leave.

Mr. Tim Hines

Attended War Room visit at LEEL and came away with two words – expectation and ownership; Thanked Dr. Folks for his service and elevating EACS – all have benefitted.

Mrs. Paulette Nellems

Thanked Dr. Folks for his service; Stated she was not at the Executive Session due to a community commitment.

A 10-minute recess was taken at this point in the meeting. The meeting was resumed at 8:36 p.m.

Mr. Todd Buckmaster

Thanked Dr. Folks for his service to the district. Wished him well in his retirement.

Mr. Chris Baker

Has been invited to EAAS's teacher Kent Goeglein's classroom to see a game project his class is doing; Attended SOEL's War Room Visit. Is amazed with the improvements of the students. The leadership is good and morale at the school is up; Asked Dr. Folks to reach out to NWAC's Board with condolences on behalf of EACS' Board; Thanked Dr. Folks for his service and best wishes.

Mr. Bob Nelson

Thanked the former Board members who helped to hire Dr. Folks four years ago; Prayers go out to the San Bernardino, CA school where a teacher and student died from gunfire.

8.0 PRESENTATION ON CONSTRUCTION PROJECTS

Moake Park Group – New Haven 7-12 Project

Mr. Kevin Runkle, Project Architect with Moake Park Group, shared a design development pricing set for the first and second floor Life Safety Plans, as well as concept renderings of the New Haven 7-12 Project.

Mr. Runkle also distributed a proposed project schedule. He answered the Board members' questions.

8.0 ADJOURNMENT

There being no further business to discuss, Mrs. Nellems moved to adjourn the meeting. Mrs. Etzler seconded the motion and it was unanimously approved. The meeting ended at 9:00 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, May 2, 2017 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on May 2, 2017.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

President

Secretary