



EAST ALLEN COUNTY SCHOOLS

**DREAM IT. DO IT.**

**EAST ALLEN COUNTY SCHOOLS  
MEETING OF THE  
BOARD OF SCHOOL TRUSTEES  
MINUTES**

**January 3, 2017 - 6:30 p.m.**

**Administration Building – Board Room  
1240 State Road 930 East  
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on January 3, 2017.

Board members present:

Robert L. Nelson, Jr., President  
Timothy E. Hines, Vice President  
Christopher T. Baker, Secretary  
Todd C. Buckmaster  
Gayle C. Etzler  
Terry Jo Lightfoot  
Paulette Nellems

Board members absent:

None

EACS Administrators and Association Presidents also in attendance:

Dr. Kenneth H. Folks, Superintendent  
Mrs. Marilyn Hissong, Assistant Superintendent of Elementary Education  
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services  
Ms. Deborah Watson, Assistant Superintendent of Secondary Education  
Mrs. Rose Fritzing, Director of Development and Title I  
Mrs. Tina Grady, Director of Human Resources  
Mrs. Teresa Knoblauch, Director of Title III  
Mr. Mark Nash, President, East Allen Educator's Association

## **1.0 ROUTINE ITEMS**

### **1.1 Call to Order**

President Chris Baker called the meeting to order at 6:31 p.m.

### **1.2 Pledge of Allegiance**

The Pledge of Allegiance was recited.

### 1.3 Acceptance of Resignation of Board Member

Mr. Leland Etzler tendered a letter of resignation to the Board effective immediately.

**Motion:** That the resignation of Mr. Leland Etzler from the Board of School Trustees be accepted.

Motion: Nelson                      Second: Hines

**Discussion:** None. The Board wishes godspeed to Mr. Etzler.

**Vote:**

\*3.1 - Aye: Baker, Hines, Lightfoot, Nellems, Nelson (Motion carried 5-0)

### 1.4 Appointment of New Board Member

President Baker explained to the Board the procedure for accepting this resignation. Mr. Baker has been in touch with the Indiana School Boards Association and the options available to the Board for naming Mr. Etzler's replacement notwithstanding that when Mr. Etzler tendered his resignation, he expressed his desire to have his wife, Gayle Etzler, serve out the remainder of his term.

Mrs. Nellems read a statement as to why she is against filling the position by appointment. She wants a Board Policy to be drafted on how board member resignations/appointments are dealt with.

Mrs. Lightfoot, Mr. Baker, Mr. Nelson believe a policy is not needed as the law is written giving the Board several legal options for filling a position vacated by a resignation.

**Motion:** That the Board fill Mr. Etzler's open Board seat by appointment.

Motion: Lightfoot                      Second: Hines

**Vote:**

\*Aye: Baker, Hines, Lightfoot, Nellems, Nelson (Motion carried 5-0)

President Baker asked if there were any other persons to be recommended for the filling of Mr. Etzler's Board seat. There were none.

**Motion:** That Mrs. Gayle Etzler, Leland's wife, be appointed to serve the rest of Mr. Etzler's term (ending December of 2018), per Mr. Etzler's request.

Motion: Lightfoot                      Second: Hines

**Discussion:** Mrs. Nellems expressed that she had no idea that other people's names could be brought forward for this appointment.

**Vote:**

\*Aye: Baker, Hines, Lightfoot, Nelson; Abstained: Nellems (Motion carried 4-1-0)

\*Note: At this point in the meeting, Mr. Buckmaster was not yet sworn in as a Board member. Therefore, he was not entitled to vote.

## 1.5 Swearing In of Board Members

Re-elected Board members – Mr. Chris Baker, Mrs. Terry Jo Lightfoot, Mr. Bob Nelson; newly elected Board member Mr. Todd Buckmaster, as well as newly appointed Board member Mrs. Gayle Etzler, were sworn in by notary Mrs. Julie Labie, according to Indiana Code.

## 1.6 Election of Officers

**Motion:** Mr. Bob Nelson for the office of President.

Motion: Hines                      Second: Lightfoot

**Vote:**

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Against: Nellems (Motion carried 6-1)

**Motion:** Mr. Tim Hines for the office of Vice President.

Motion: Baker                      Second: Buckmaster

**Vote:**

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**Motion:** Mr. Chris Baker for the office of Secretary.

Motion: Lightfoot                      Second: Etzler

**Vote:**

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nelson; Against: Nellems (Motion carried 6-1)

## 1.7 Approval of Agenda

The agenda for January 3, 2017 was approved as presented with addendums to Consent Items 3.1 - Human Resources Report. Mr. Baker asked that the Consent Items be voted on as one.

## 1.8 Review Board Code of Conduct

The Board's Code of Conduct was reviewed.

## 1.9 Committee Assignments

East Allen Educational Foundation – Mr. Baker asked to remain on this committee. Mrs. Nellems stated that she would like to serve on this committee. Mrs. Fritzinger, Executive Director of the Foundation, will double check on the bylaws. This committee assignment will be tabled until the January 17<sup>th</sup> Board meeting.

East Allen Wellness Advisory Committee – Mrs. Terry Lightfoot will remain on this committee.

Transportation Appeal Committee – Mr. Tim Hines will remain on this committee.

### **1.10 Appointment of Treasurer and Deputy Treasurer**

At the first meeting of the Board in January, the Board of School Trustees shall appoint a Treasurer and a Deputy Treasurer. According to state statutes, the Treasurer and Deputy Treasurer cannot be members of the Board of School Trustees. Currently Mrs. Lois Goeglein holds the position of Treasurer and Mrs. Shelly Buuck holds the position of Deputy Treasurer.

**Motion:** That Mrs. Lois Goeglein be reappointed as Treasurer and Mrs. Shelly Buuck be reappointed as Deputy Treasurer.

Motion: Baker                      Second: Hines

**Vote:**

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

### **1.11 Delegation of Authority in the Absence of the Superintendent**

In accordance with Board Policy 3005, the Board shall be notified annually of the Superintendent's designees and "...the Superintendent shall designate at least two Administrators to be familiar with Board and Superintendent issues, management styles, and Board policies."

It is recommended that in the absence of the Superintendent, Mr. Kirby Stahly, Assistant Superintendent of Administrative Services; Ms. Deborah Watson, Assistant Superintendent of Secondary Curriculum; and Mrs. Marilyn Hissong, Assistant Superintendent of Elementary Education are delegated authority to act in his place.

**Motion:** That in the absence of the Superintendent, Mr. Kirby Stahly, Assistant Superintendent of Administrative Services; Ms. Deborah Watson, Assistant Superintendent of Secondary Curriculum; and Mrs. Marilyn Hissong, Assistant Superintendent of Elementary Education are delegated authority to act in his place.

Motion: Lightfoot                      Second: Etzler

**Vote:**

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

### **1.12 Schedule of Board Meetings for 2017-18SY**

**Motion:** That the schedule of Board meetings for the 2017-18SY be approved as presented.

Motion: Hines                      Second: Lightfoot

**Vote:**

Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS**

**Name**

Neil Reynolds

**Topic**

Congratulations to new Board members; Pledge of Allegiance.

**3.0 CONSENT ITEMS**

Superintendent Folks requested the Board’s approval for the Consent Items as presented as follows:

**3.1 Human Resources Report and Addendum**

**3.2 Financial Reports**

**3.3 Meetings and Conferences**

**3.4 Minutes – Regular Meeting - December 20, 2016**

**Motion:** That Consent Items 3.1 through 3.4 be approved as presented.

Motion: Baker

Second: Hines

**Discussion:** None.

**Vote:**

3.1 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

3.2 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

3.3 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

3.4 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**4.0 ACTION ITEMS**

None.

**DISCUSSION/ACTION ITEMS**

**17-0103-4.1 Factor Evaluation System Contract with Waggoner-Irwin-Scheele & Associates**

Mr. Stahly and Mrs. Grady presented information to the Board and answered their questions.

Motion: Baker

Second: Hines

**Discussion:** None.

**Vote:**

4.1 - Aye: Baker, Buckmaster, Etzler, Hines, Lightfoot, Nellems, Nelson (Motion carried 7-0)

**5.0 INFORMATION/DISCUSSION ITEMS**

**INFORMATION ITEMS**

**5.1 4<sup>th</sup> Quarter Allocations/Grant Awards**

**5.2 Statements of Work I with NIET**

**5.3 Statements of Work II with NIET**

## **PRESENTATION**

### **5.4 EACS Wellness Advisory Council Update**

Mrs. Tina Grady updated the Board on the successes this past year, past and future initiatives, and partnerships of the Wellness Advisory Council. She praised the committee members saying they have the “right people in the right place”. She also praised the district for having made a culture shift regarding participation in wellness strategies and initiatives.

Mr. Nelson and Mrs. Lightfoot made several suggestions on how to possibly get more people involved with Fort4Fitness.

## **DISCUSSION ITEMS**

### **5.5 Application and Receipt of Funds for SY2016-17 Refugee Children School Impact Grant (RCSIG) Program**

### **5.6 Application and Receipt of Funds Reallocated for Non-English Speaking Program (NESP) Grant SY2016-17**

### **5.7 Application and Receipt of Funds Reallocated for Title III Grant to Serve Limited English Proficient (LEP) Students**

Mrs. Knoblauch provided information for the Board and answered their questions.

### **5.8 Continuation/Elimination of Providing Hard Copies of the Board Policy Book**

Dr. Folks provided information for the Board and answered their questions. Each member weighed in on their preference.

## **6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS**

None

## **7.0 SUPERINTENDENT COMMENTS**

Dr. Folks welcomed new board members Mr. Todd Buckmaster and Mrs. Gayle Etzler. Dr. Folks also thanked Mr. Leland Etzler for his years of service on the Board.

Congratulations to our new Board officers. Dr. Folks thanked Mr. Baker for his fine leadership as president of the Board these last two years.

Condolences to Prince Chapman Academy employee Mrs. Joyce Gaines-Reese and her family at the recent loss of her husband.

**8.0 BOARD COMMENTS**

**Name**

Chris Baker

**Topic**

ISBA e-mailed information on several legislative bills being discussed that Board members should take notice of and monitor; Great news – the lawsuit over the building project was dismissed; Read a recent NSBA article on vouchers – Fort Wayne’s Journal Gazette was referenced for an article they did on the topic.

Tim Hines

Welcome to new Board members; Praised Mr. Baker for his service as President of the Board.

Paulette Nellems

Welcomed new Board members.

Bob Nelson

Welcomed new Board members; Thanked Mr. Etzler for his service to the Board and for being a mentor to many; Thanked Mr. Baker for his service as President of the Board; Happy new year!

**9.0 ADJOURNMENT**

There being no further business to discuss, Mrs. Nellems moved to adjourn the meeting. Mr. Buckmaster seconded the motion and it was unanimously approved. The meeting ended at 7:53 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at [www.eacs.k12.in.us](http://www.eacs.k12.in.us).

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, January 17, 2017 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on January 17, 2017.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary