



EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

**EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES**

May 17, 2016 - 6:30 p.m.

**Administration Building – Board Room
1240 State Road 930 East
New Haven, IN 46774**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on May 17, 2016.

Board members present:

Christopher T. Baker, President
Terry Jo Lightfoot, Secretary
Leland L. Etzler
Timothy E. Hines
Arden L. Hoffman
Paulette Nellems

Board members absent:

Robert L. Nelson, Jr., Vice President

EACS Administrators and Association Presidents also in attendance:

Dr. Kenneth H. Folks, Superintendent
Mrs. Marilyn Hissong, Assistant Superintendent of Elementary Education
Mr. Kirby Stahly, Assistant Superintendent of Administrative Services
Ms. Deborah Watson, Assistant Superintendent of Secondary Education
Mrs. Connie Brown, Director of Special Services
Mrs. Rose Fritzinger, Director of Development and Title I
Mrs. Tina Grady, Director of Human Resources
Mrs. Teresa Knoblauch, Director of Title III
Mr. Keith Madsen, Director of Technology
Mrs. Michelle Wenglikowski, Director of Student Services
Mrs. Karen Charters, Principal, Heritage Elementary School
Mr. Doug Hicks, Principal, East Allen University
Mr. Ron Kammeyer, Principal, Woodlan Jr./Sr. High School
Mrs. Terri Lortie, President, EACS Custodial Association
Mr. Mark Nash, President, East Allen Educator's Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Chris Baker called the meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.3 Approval of Agenda

The agenda was approved as presented, with the removal of Action Item 16-0517-4.2 – Application and Receipt of Funds for the Safe Haven Grant; the addition of an addendum to Consent Item 3.1 – Human Resource Report; and the addition of Discussion/Action Item 16-0517-4.9 - Application and Receipt of Funds for Safe Haven Competitive Grant for Check and Connect Program with Allen Superior Court.

1.4 Recognitions

The annual EACS Art Contest was recently held. The four winners each received a Certificate of Recognition and a \$25.00 gift certificate provided by United Art and Education store. Their artwork was framed and will hang in the Board Room for five years, after which time it will be returned to them. The winners are:

Grades Kindergarten-2nd Category: Naomi Johnson (CEEL – Grade 2);
(Art Teacher Jill Maroney)

Grades 3-6: Category: Makayla Richmond (HEEL - Grade 5);
(Art Teacher Kristin Kramer)

Grades 7-9: Category: Jasmine Pilkinton (WOHS - Grade 9);
(Art Teacher Matt Stebing)

Grades 10-12 Category: Isaiah Rivera (EAU - Grade 11);
(Art Teacher Stefanie Lichtsinn)

1.5 Legislative Update

Nothing new to report.

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

None.

3.0 CONSENT ITEMS

Superintendent Folks requested the Board’s approval for the Consent Items as presented as follows:

3.1 Human Resources Report and Addendum

3.2 Financial Reports

3.3 Meetings and Conferences

3.4 Minutes – Regular Meeting – May 3, 2016

3.5 Minutes – Executive Session – May 10, 2016

Motion: That Consent Items 3.1 through 3.5 be approved as presented.

Motion: Nellems Second: Hines

Discussion: None.

Vote:

- 3.1 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)
- 3.2 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)
- 3.3 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems; Against: Hoffman (Motion carried 5-1)
- 3.4 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)
- 3.5 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)

4.0 ACTION ITEMS

16-0517-4.1 Application and Receipt of Funds for the Alternative Education Grant Funding for 2016-17SY

16-0517-4.3 DOT Medical Services Agreement

16-0517-4.4 New Administrative Guideline – Internal Controls

16-0517-4.5 New Administrative Guideline – Collection and Forgiveness of Debt

16-0517-4.6 School Lunch Prices for 2016-17SY

Discussion: Dr. Folks answered Mr. Hoffman’s question regarding the removal of Discussion Item 16-0517-4.2 - Application and Receipt of Funds for the Safe Haven Grant.

Motion: That Action Items 16-0517-4.1 through 16-0517-4.6 (minus 16-0517-4.2) be approved as presented.

Motion: Nellems Second: Etzler

Vote:

- 4.1 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)
- 4.3 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)
- 4.4 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)
- 4.5 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)
- 4.6 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)

DISCUSSION/ACTION ITEMS

16-0517-4.7 Capital Lease Financing – Apple Financial Services

Mr. Stahly presented information to the Board.

Discussion: Mr. Stahly answered the Board members’ questions.

Motion: That Discussion/Action Item 16-0517-4.7 be approved as presented.

Motion: Hines Second: Lightfoot

Vote:

4.7 - Aye: Baker, Etzler, Hines, Lightfoot, Nellems; Against: Hoffman (Motion carried 5-1)

16-0517-4.8 Bid Award for Canopy at Heritage Jr./Sr. High School

Mr. Stahly presented information to the Board.

Discussion: Mr. Baker asked a clarifying question about the bid.

Motion: That Discussion/Action Item 16-0517-4.8 be approved as presented.

Motion: Nellems Second: Lightfoot

Vote:

4.8 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)

16-0517-4.9 Application and Receipt of Funds for Safe Haven Competitive Grant for Check and Connect Program with Allen Superior Court

Mr. Studebaker presented information to the Board.

Discussion: Mr. Studebaker answered Mr. Hoffman's questions. Mr. Hoffman asked The other Board members if they thought that parents would view this as something menacing or would it be well received. Consensus was that it would be well received and helpful for the parents.

Motion: That Discussion/Action Item 16-0517-4.9 be approved as presented.

Motion: Hines Second: Etzler

Vote:

4.9 - Aye: Baker, Etzler, Hines, Hoffman, Lightfoot, Nellems (Motion carried 6-0)

5.0 INFORMATION ITEMS/PRESENTATIONS/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 Student Code of Conduct Updates

DISCUSSION ITEMS

5.2 Application and Receipt of Funds for Section 611 of Part B, IDEA Funding

Mrs. Brown presented information to the Board.

5.3 Application and Receipt of Funds for Section 619 of Part B, IDEA Funding

Mrs. Brown presented information to the Board and answered Mr. Hoffman's and Mr. Hines' questions. The Board requested additional information be given them on the formula for how IDEA funding is calculated.

5.4 Scantron Formative Assessment Tool

Mrs. Hissong and Ms. Watson presented information to the Board and answered Mr. Hoffman's questions. The Board requested that additional information on the formative assessment bids be given to them.

6.0 PUBLIC EXPRESSIONS – NON-AGENDA ITEMS

None.

7.0 SUPERINTENDENT COMMENTS

We send our condolences to the family of 2014 New Haven High School graduate Steve McElvene who passed away suddenly and unexpectedly several days ago. Thank you to those who assisted the New Haven High School student body during this time, including Pastors Steve Terry, Robert Bell, Gonzalee Martin, and missionary Mary Runion.

Congratulations to all of our 2016 graduates!

The "Top 10" Breakfast honoring the top 10 senior students from each high school was held last week. Tonight the Valedictorian/Salutatorian reception was held before the board meeting.

Dr. Folks will attend the first meeting of the ISTEP Review Panel on Tuesday, May 24th in Indianapolis.

8.0 BOARD COMMENTS

<u>Name</u>	<u>Topic</u>
Chris Baker	Reminder of Executive Session on Tuesday, May 24 th ; developing a New Board Member Orientation – let Chris know if you are interested in working on this.

9.0 ADJOURNMENT

There being no further business to discuss, Mrs. Nellems moved to adjourn the meeting. Mr. Etzler seconded the motion, and the meeting was adjourned at 7:18 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, June 7, 2016 at 6:30 p.m. This meeting will be held at the EACS Administration Building, 1240 State Road 930 East, New Haven, IN.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on June 7, 2016.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

President

Secretary