

**EAST ALLEN COUNTY SCHOOLS  
SCHOOL BOARD  
MINUTES OF REGULAR MEETING  
JUNE 16, 2009**

At a meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:40 p.m. on June 16, 2009, with the following members present:

Stephen L. Terry, Sr., President  
Janice A. Witte, Vice President  
Leland L. Etzler, Secretary  
Terry Jo Lightfoot, Assistant Secretary  
William D. Hartman  
Richard A. Allgeier  
Alyssa Lewandowski

The following EACS Administrators were in attendance: Dr. M. Kay Novotny, Superintendent; Dr. Janet MacLean, Deputy Superintendent; Mrs. Peggy Rohrbacher, Director of Human Resources; Mrs. Natalie Drummond, Director of Curriculum & Instruction; Dr. James Hendrix, Title I Program Area Assistant Administrator, Mrs. Juanita Tolbert, Director of Early Intervention; Mrs. Lois Goeglein, Manager of Financial Services, and Mrs. Tamyra Kelly, Public Relations Liaison. Also present were Mr. Pete Downey, Principal, New Haven Middle School; Dr. Neal Brown III, Principal, Paul Harding High School; Mr. Gregory M. Geise, President of EAEA; Mr. Pat Lortie, President of EACS Custodial Association and approximately 60 people representing employees, students, patrons and the media.

President Stephen Terry called the meeting to order.

The minutes of the June 2, 2009 Regular Board Meeting were approved as presented.

The Agenda was approved with the addition of addendums to 6.3 Donations, Gifts, and Extracurricular Expenditures, 6.5 Meetings and Conferences, and 6.15 Cash Tuition Transfers, and the addition of changing Consent Item 6.6 to a Resolution re: Addendum to the Superintendent's Contract.

Recognitions:

- Mr. Jim Hunt, Principal, Monroeville Elementary School, has been named Elementary School Principal of the Year for Region 3 by the Indiana Association of School Principals and the Horace Mann Companies.
- New Haven High School's Choir, under the direction of Mr. Jefferson Kennedy, and Leo Jr./Sr. High School's Band, under the direction of Mr. Robert Myers, have been named recipients of the Indiana State School Music Association All-Music (ISSMA) Award for 2008-09.
- Congratulations to all of our 2009 graduates! We wish them all great success in their future endeavors. They give us reason to be proud.

## Spotlights on Education:

Dr. James Hendrix, EACS' Title I Program Area Assistant Administrator, introduced Ms. Jamie Garwood of the United Way of Allen County. Dr. Hendrix is a participant in the Real Men Read initiative which is part of the Learn United initiative.

Ms. Garwood presented information about Learn United - a community-wide volunteer campaign to close the 3<sup>rd</sup> grade reading achievement gap within 10 years. The United Way is taking on this initiative because in Allen County 40% of low-income 3<sup>rd</sup> graders are not passing the language portion of ISTEP, more than 1,000 3<sup>rd</sup> graders every year fail to pass the ISTEP language test, and 74% of students who can't read at grade level by the end of 3<sup>rd</sup> grade will never catch up. Studies show that the ability to read at grade level by the end of 3<sup>rd</sup> grade is one key factor that predicts future success for a child. Southwick and Village Elementary are the two EACS schools involved in the Learn United initiative.

### **Section 2.0 Discussion Items**

#### Agenda Item 2.1 Proposed New Logo for EACS

Board consensus is to table discussion of a new logo for at least a year.

#### Agenda Item 2.2 Open Discussion of Issues of Interest to the Board

President Terry shared a list of Board goals and accomplishments that have been attained this past school year, including the hiring of a new Superintendent, the expansion of community engagement with the implementation of the Community Leadership Academy, and the adoption of a Board Compact. Work continues on the adoption of a Strategic Plan as well as the designing of a Board study framework.

Mrs. Lightfoot asked Mr. Allgeier for a summary of each of the workshops he attended (during the 2009 NSBA Conference in April) as a way to share what he learned with the rest of the Board. He stated he would not be able to have this ready by the next Board meeting.

Mrs. Lightfoot appealed to the audience to contact their state legislators within the next two days regarding the bill being proposed for school funding for next year. It is important that school districts be given an increase in funding in addition to the stimulus dollars, not including the stimulus dollars.

She has also spoken with Senator Dennis Kruse regarding ADM counts for the district. Mr. Allgeier proposed that Rev. Terry remain the Board president. Rev. Terry believes that it is time for him to step down.

### **Section 3.0 Public Expressions**

Several patrons expressed their ideas, concerns, condolences and congratulations to the Board and Dr. Novotny.

## **Section 4.0 Information Items**

### Agenda Item 4.2 Incidental Information

Mrs. Lightfoot had several questions regarding the Information Item - Administrator Pay Freeze Clarifying Resolution. Mrs. Lewandowski asked why cost of living raises are tied to the teachers' contract. Dr. Novotny provided answers to their questions.

After Board discussion, it was decided to remove Consent Item 6.6 - Revised Administrative Policy 2170 – Administrator Compensation and Benefits (Section 15 only) as presented, and to instead approve a Resolution approving an addendum to the Superintendent's contract.

Given to the Board as information tonight, formal action is recommended for the July 7, 2009 Board meeting.

- Administrator Pay Freeze Clarifying Resolution
- Apply For and Receive Early Literacy Intervention Funding for 2009-10SY
- Apply For and Receive 2009-10 Section 619 of Part B, IDEA Funding
- Apply For and Receive 2009-10 P.L. 108-446, Part B, IDEA Pass-Through Funding
- Apply For and Receive 2009-10 P.L. 108-446, Part B, IDEA Pass-Through Carry Over Funding
- Apply For and Receive Title I Program Funding for 2009-10

The monthly Financial Status Report of the General Fund and Transportation Fund, along with the Financial Report, and the Food Service Activity Report were provided to the Board.

## **Section 5.0 Action Item**

None.

## **Section 6.0 Consent Items**

Vice President Witte moved to approve the consent items with addendums as presented, with Consent Item 6.6 separated out for a separate vote. Secretary Etzler seconded the motion and it passed unanimously. The following consent items were approved:

- 6.1 Approval of payroll claims for the payroll period ending May 8, 2009 in the amount of \$2,157,067.64; and for the payroll period ending May 22, 2009 in the amount of \$2,156,337.71.
- 6.2 Approval of vendor claims: 252800-253055, 252157-252166, 252751-252760; manual checks 5526-5535, 1773, 17623-17627; and electronic transfers 050609, 051309, 051909, 052709, 051409, 110020, 110011-110019, 110021-110032, totaling \$3,408,726.93.
- 6.3 Approval to Harlan Elementary School to accept a donation in the amount of \$1,500.00 from the Harlan Elementary School PTA. Monies are to be used to purchase gym equipment for the students of Harlan Elementary School.

Approval to Leo Jr./Sr. High School to accept a donation in the amount of \$800.00 from the Lloyd W. & Julie Vollmuth Family Trust. As specified, the funds are to be used to fund the first two years of the Julie K. Vollmuth Choir Scholarship.

Approval to Cedarville Elementary School to accept a donation in the amount of \$4,900.00 from the Leo/Cedarville PTO. Funds are to be used for the purchase of one (1) Smart Board, projectors, including installation, for Room 103.

- 6.4 Acceptance of resignation of Ms. Stephanie Lude, teacher at Highland Terrace Elementary School, effective at the end of the 2008-09 school year.

Acceptance of resignation of Ms. Rebecca Eleiott, teacher at Village Elementary School, effective at the end of the 2008-09 school year.

Acceptance of resignation of Ms. Erin Bargerhuff, teacher at Village Elementary School, effective at the end of the 2008-09 school year.

Acceptance of resignation of Ms. Lucy Peaks, food service employee at New Haven Middle School, effective at the end of the 2008-09 school year.

Acceptance of resignation of Ms. Sandra L. Moore, food service employee at Highland Terrace Elementary School, effective at the end of the 2008-09 school year.

Acceptance of resignation of Ms. Deborah Watson, principal at Woodlan Jr./Sr. High School, effective July 3, 2009.

Acceptance of retirement and termination of employment of Mrs. Lois Sutton, paraprofessional at Park Hill learning Center, effective at the end of the 2008-09 school year.

- 6.5 Approval of Meetings and Conferences (see Exhibit A, incorporated herein).
- 6.7 Approval of New Administrative Policy 4105 –Expanded Criminal History Checks – Certificated and Non-Certificated Employee Applicants (see Exhibit B, incorporated herein).
- 6.8 Approval of New Administrative Policy 4206 - Administrative Leave With Pay Pending Investigation (see Exhibit C, incorporated herein).
- 6.9 Approval of Revised Administrative Policy 4211 – Operational Support Personnel (Sections 13, 21 and Appendix A) (see Exhibit D, incorporated herein).
- 6.10 Approval of Revised Administrative Policy 4211.5 – Technical Support Personnel (Sections 1, 13, and 21) (see Exhibit E, incorporated herein).
- 6.11 Approval of Agreement with EACS and Innovations for the Development of Cognitive Literacy, Inc. (see Exhibit F, incorporated herein).

- 6.12 Approval of EACS 401 (a) Plan Amendment #1 (see Exhibit G, incorporated herein).
- 6.13 Approval of School Lunch Prices for 2009-10SY (see Exhibit H, incorporated herein).
- 6.14 Approval of Textbook Rental Fees for 2009-10SY (see Exhibit I, incorporated herein).
- 6.15 Approval of Cash Tuition Transfers

The following request cash tuition transfers during the 2009-2010 school year. Proper deposit has been received.

Landon Simpson	Kindergarten	Cedarville Elementary School	New
Levi Hindle	1 <sup>st</sup> grade	Cedarville Elementary School	New
Mason Smith	1 <sup>st</sup> grade	Cedarville Elementary School	New
Seth Dees	10 <sup>th</sup> grade	Heritage Jr./Sr. High School	New
Robert Floyd	12 <sup>th</sup> grade	Heritage Jr./Sr. High School	New
Benjamin Catham	1 <sup>st</sup> grade	Highland Terrace Elementary	New
Rebekah Lee	Kindergarten	Hoagland Elementary School	New
Dylan Lee	2 <sup>nd</sup> grade	Hoagland Elementary School	New
Brandon DuBose	6 <sup>th</sup> grade	Leo Elementary School	New
Adam Davison	7 <sup>th</sup> grade	Leo Jr./Sr. High School	New
Courtney Haller	7 <sup>th</sup> grade	Leo Jr./Sr. High School	New
Taylor DuBose	8 <sup>th</sup> grade	Leo Jr./Sr. High School	New
Emily King	10 <sup>th</sup> grade	Leo Jr./Sr. High School	New
Kathryn "Kassie" King	10 <sup>th</sup> grade	Leo Jr./Sr. High School	New
Joshua Cook	11 <sup>th</sup> grade	Leo Jr./Sr. High School	New
Kelsie Gross	11 <sup>th</sup> grade	Leo Jr./Sr. High School	Renewal
Olivia Schwaberow	11 <sup>th</sup> grade	Leo Jr./Sr. High School	New
Emilee King	12 <sup>th</sup> grade	Leo Jr./Sr. High School	New
Corey Straessle	12 <sup>th</sup> grade	Leo Jr./Sr. High School	Renewal
Heather Downs	9 <sup>th</sup> grade	Woodlan Jr./Sr. High School	New
Marisa Komosinski	9 <sup>th</sup> grade	Woodlan Jr./Sr. High School	New
Jacob Rhodes	9 <sup>th</sup> grade	Woodlan Jr./Sr. High School	New
Skyler King	11 <sup>th</sup> grade	Woodlan Jr./Sr. High School	New

Under a separate vote, Vice President Witte moved to approve revised Consent Item 6.6 - a Resolution re: Addendum to the Superintendent's Contract (approved at this meeting but to be signed at the July 7, 2009 Board meeting)) Mr. Hartman seconded the motion and it was unanimously approved.

- 6.6 Approval of Resolution Re: Addendum to the Superintendent's Contract (see Exhibit J, incorporated herein).

**Section 7.0 Reports and Comments**

With this being her last Board meeting before her retirement, Dr. Novotny expressed some final thoughts, well wishes, and words of thanks for the opportunities she has had over the past eighteen years to serve the East Allen County Schools. Each Board member gave their accolades, and President Terry led the room in singing “Happy Birthday” to Dr. Novotny.

President Terry asked that we remember the family of Village Elementary School student Deonesti Lockett, who recently lost her life, along with two other children, in a house fire.

**Section 8.0 Public Expressions**

Several patrons expressed more of their ideas, concerns, condolences and congratulations to the Board and Dr. Novotny.

**Section 9.0 Adjournment**

There being no further business, the meeting was adjourned at approximately 9:23 p.m.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on July 7, 2009.

EAST ALLEN COUNTY SCHOOLS  
BOARD OF SCHOOL TRUSTEES

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Secretary

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