

**EAST ALLEN COUNTY SCHOOLS
SCHOOL BOARD
MINUTES OF WORK SESSION
APRIL 7, 2009**

At a work session meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on April 7, 2009, with the following members present:

Stephen L. Terry, Sr., President
Janice A. Kelly, Vice President
Leland L. Etzler, Secretary
Terry Jo Lightfoot, Assistant Secretary
William D. Hartman
Alyssa Lewandowski

The following EACS Administrators were in attendance: Dr. M. Kay Novotny, Superintendent; Dr. Janet MacLean, Deputy Superintendent; Mr. Kirby Stahly, Chief Financial Officer; Mr. J. Timothy McCaulay, General Counsel; Mrs. Connie DeLong, Executive Director of Special Services; Mr. Doug Roemer, Director of Facilities; Mrs. Peggy J. Rohrbacher, Director of Human Resources; Mrs. Natalie Drummond, Director of Curriculum & Instruction; Mrs. Juanita Tolbert, Director of Early Intervention; and Mrs. Tamyra L. Kelly, Public Relations Liaison. Also present were Mrs. Teresa Knoblauch, Principal, Highland Terrace Elementary; Mrs. Marilyn Hissong, Principal, Hoagland Elementary School; Mrs. Karen Charters, Administrative Intern, Hoagland Elementary School; Dr. Neal Brown III, Principal, Paul Harding High School; Mr. Gregory M. Geise, President of EAEA; Mr. Pat Lortie, President of EACS Custodial Association; and approximately 50 people representing employees, students, patrons and the media.

President Stephen Terry called the meeting to order.

The minutes of the March 17, 2009 Regular Board Meeting were approved as presented.

The Agenda was approved with the addition of addendums to 4.3 Meetings and Conferences, and the addition of 3.2 Apply For and Receive Safe Haven Funding.

Section 2.0 Discussion Items

Agenda Item 2.1 Strategic Planning Follow-Up

Discussion continued regarding 1) Standardization of the elementary school day – Beginning with the 2009-10 all elementary schools' will operate with 6 hours and 10 minutes of instruction. This fulfills a commitment to the EAEA to come up with a consistent school day. The Transportation Department is to be commended for their work in getting this revamped. Formal action will be taken at the April 21st Board meeting; 2) Full day kindergarten – For the 2009-10 school year, full day kindergarten will be added

at Highland Terrace and Harlan Elementary Schools. It is also intended that full day kindergarten will be added to Cedarville Elementary School for the 2010-11 school year; and 3) Middle school programming – Dr. Novotny gave a brief overview of the two options which were presented by Deputy Superintendent Jan MacLean at previous Board meetings. Mr. Hartman stated that he can't support having three middle schools and three high schools. Vice President Janice Kelly responded that we cannot keep things the way they currently are. President Terry feels strongly about hearing from the community on this issue.

Agenda Item 2.2 Feasibility Study – Priorities & Next Steps for the District

Discussion continued as to what the Board believes the next steps for the District should be in light of the recent feasibility studies that were conducted. It is becoming clear that a referendum(s) is probably necessary to support our buildings and programs. After much discussion, it was decided that Dr. Novotny will bring her recommendations to the Board at the April 21st Board meeting. A community meeting(s) will take place in May.

Agenda Item 2.3 Open Discussion of Issues of Interest to the Board

The Board routinely discusses topics of interest regarding education and Board governance during this segment of the agenda.

Section 3.0 **Information Items**

Dr. Novotny announced that the CANstruction event will take place at Glenbrook Mall April 17th – April 25th to view the structures. Four of our high schools will be participating. After the event all of the canned goods are given to local food banks.

Secretary Leland Etzler remarked that he had attended the recognition ceremony for fifteen Heritage Jr./Sr. High School students who participated in the 4-week long diversity Study Circles. He commended HEHS principal Chris Hissong and Public Relations Liaison Tamyra Kelly for their efforts. HEHS student Leslie Ryan, a participant in these most recent Study Circles, shared what a positive experience it was for her and the other involved.

Regarding Administrative Policy 2170 (specifically sick days for administrators) Mrs. Lightfoot would like administrators to get the same number of sick days as teachers get.

Ms. Lewandowski suggested that the new Energy Specialist position be put on hold for now. Vice President Kelly agreed.

The following information was given to the Board, with formal action recommended for the April 21, 2009 Board meeting:

- Revised and New Administrative Policies:
 - 2170 – Administrator Compensation and Benefits (Sections 11 and 13 only)
 - 2170.11 – Insurance (Section 2 only)
 - 3416 – NEW - Energy Conservation and Building Temperature Control

- 3545 – Transportation – Bus
- 3548 – Student Fee Fund
- 3548.5 – Collection & Refunding of Educational Materials Fees
- 4104 – NEW – Employee Cell Phone Cash Allowances
- 4142 - Payroll-Schedule/Deductions/Direct Deposit
- 4214 – Miscellaneous Support Personnel & Job Description for EACS Energy Specialist (New Position)
- 6122.2 – Postsecondary Enrollment Program
- Textbook Adoption – Social Studies (K-12)
- Resolution Re: Procurement Card Rebates
- Resolution Re: Administrator Pay Freeze
- EACS and Indiana University Research Agreement
- Apply For and Receive Safe Haven Funding

Section 4.0 Consent Items

Vice President Janice Kelly moved to approve the consent items with addendums as presented. Secretary Leland Etzler seconded the motion and it passed unanimously. The following consent items were approved:

- 4.1 Approval of vendor claims: 251172-251526 totaling \$467,233.14.
- 4.2 Approval of the following job shares for the 2009-10 school year according to the current Collective Bargaining Agreement between the East Allen County Schools Board of School Trustees and the East Allen Educator’s Association:

<u>School</u>	<u>Teacher Pair</u>
Highland Terrace Elementary School	Kristy Reimschisel/Tracey Wahl
Leo Elementary School	Carrie Shappell/Amber Stayton
Woodburn Elementary School	Elizabeth Bokhart/Laura Snyder

Acceptance of resignation of Ms. Lenanne Miller, paraprofessional at Leo Jr./Sr. High School, effective April 6, 2009.

Acceptance of resignation of Ms. Estrella Raggio, Spanish teacher at Leo Jr./Sr. High School, effective at the end of the 2008-09 school year.

Acceptance of resignation of Mrs. Lisa Miller, teacher at Monroeville Elementary School, effective at the end of the 2008-09 school year.

Acceptance of resignation of Mrs. Karen Heimann, East Allen County Schools' district occupational therapist, effective at the end of the 2008-09 school year.

Approval of assignment of Mrs. Karen Charters, currently the Administrative Intern at Hoagland Elementary School, as half-time Principal and half-time resource at Monroeville Elementary School, beginning with the 2009-2010 school year.

Acceptance of retirement and termination of employment of Mrs. Joan Brown, food service employee at Highland Terrace Elementary School, effective March 20, 2009.

Acceptance of retirement and termination of employment of Mrs. Karen West, teacher at Paul Harding High School, effective at the end of the 2008-09 school year.

Approval of childrearing leave of absence to Mrs. Elizabeth Barnes, teacher at Hoagland Elementary School, effective for the 2009-10 school year.

- 4.3 Approval of Meetings and Conferences (see Exhibit A, incorporated herein).
- 4.4 Apply For and Receive Project Lead the Way/Tech Prep Funding (see Exhibit B, incorporated herein).
- 4.5 Apply For and Receive Olin B. and Desta Schwab Foundation Funding (see Exhibit C, incorporated herein).

Section 5.0 Adjournment

There being no further business, the meeting was adjourned at approximately 8:13 p.m.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on April 21, 2009.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

Secretary
