

Athletic Contest Workers

Section 1. General. It is the policy of the East Allen County Schools that employees of the school corporation who work at athletic events be compensated by an appropriate payroll process.

This policy will not govern IHSAA tournament events.

The Superintendent is authorized to establish the appropriate payroll procedures and reimbursement procedures from the athletic funds of the schools.

Section 2. Athletic Contest Workers. The effective beginning date for this policy is the 1992-93 school year.

Section 3. Payroll Procedures. Employees will be paid at the end of each athletic season. The current biweekly payroll attendance register will be used to document the amount of payroll. The column entitled "adjustments" on the payroll attendance register will be used for this purpose. Each school will forward a copy of its worksheet to document the adjustments.

Section 4. Allocations. EACS will provide an allocation of \$4,000 for each junior/senior high school, \$3,000 for each high school, and \$1,000 for each middle school.

Section 5. Reimbursement. Schools will be billed for workers' salaries, including payroll taxes paid by the employer, less the EACS allocation. The billing will occur at the end of the school year and before the extracurricular books are closed in June.